



TOWN OF HUACHUCA CITY

The Sunset City

HUACHUCA CITY TOWN COUNCIL PUBLIC MEETING NOTICE

February 27, 2020, AT 7:00 PM

**COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1.** Consider approval of the minutes of the Council meeting held on February 13, 2020.
- C.2** Consider approval of the minutes of the Council work session held on February 13, 2020.
- C.3** Consider approval of the executive minutes of the Council meeting held on February 13, 2020.
- C.4** Consider approval of the minutes of the Council meeting held on January 23, 2020.
- C.5** Consider approval of the minutes of the Council work session held on January 23, 2020.
- C.6** Consider approval of the executive minutes of the Council meeting held on January 23, 2020.
- C.7** Consider approval of the minutes of the Council work session held on January 30, 2020
- C.8** Consider approval of the Payment Approval Report in the amount of \$57,746.80

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- D.1. *Discussion and/or Action [Mayor Wallace]:*** The Council will terminate the appointments of the remaining Planning and Zoning Commission members, and will swear-in Dr. Jim Johnson as the Town's Hearing Officer, as contemplated by A.R.S. 9-461(4), et seq, to perform the duties of the planning and zoning commission as provided in Town Ordinance 2020-01.

E. New Business Before the Council - Mayor

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- E.1 Discussion and or/Action [Spencer Forsberg]:** January 2020 Town Finance Report

- E.2 Discussion and or/Action [Mayor Wallace]:** Council might select a candidate to hire for the Town Manager position, or it might select candidates to invite for subsequent interviews.

E.3 Discussion and/or Action [Dr. Johnson]: Brownfield rehabilitation projects identification for submission to Cochise County.

E.4 Discussion and/or Action [Manager Duthle]: Congressional appropriations projects identification for submission to Representative Kirkpatrick.

E.5 Discussion and or/Action [Mayor Wallace]: Resolution 2020-03 approving an Intergovernmental Agreement with the City of Tombstone for connector bus line services; and identification/approval of bus stop locations.

E.6 Discussion and/or Action [Manager Duthle]: Community Group Representatives - The Council will designate individual Councilmembers to serve different community groups in place of Councilor Banks.

E.7 Discussion and/or Action [Manager Duthle]: Sewer pond closure update

F. Town Manager's Report

G. Items to be placed on future agendas

H. Reports of Current Events by Council

I. Adjournment

Posted on February 24, 2020, 5:00 PM, at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Janine Rustine

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Committee Members, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
February 13, 2020 AT 7:00 PM
HUACHUCA CITY TOWN HALL
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

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The meeting was called to order at: 7:00 pm
The Pledge of Allegiance was led by: Mayor Wallace
The Invocation was offered by: Elder Thomas

Roll Call

<i>Individual</i>	<i>Position</i>	<i>Present</i>	<i>Absent</i>
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	
Christy Hirshberg	Councilor		X
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	

Eric Duthie	Interm Town Manager	X	
Janine Rustine	Town Clerk		X
Thomas Benavidez	Town Attorney	X	

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Stuart Jantzen, 132 Buffalo Dr. Huachuca City: This is more of a public service announcement. My house is 20 years old, just had to replace my main water valve. It is important to replace it as if there is a water leak you can have some flooding.

C. Consent Agenda - Mayor

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- C.1. Consider approval of the minutes of the Council meetings held on January 23 and January 30, 2020.**
- C.2. Consider approval of the Payment Approval Report in the amount of \$121,192.27**

Motion C: Open Item for discussion and/or action	Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson

Mayor Wallace: Minutes will be approved next meeting

Motion C:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

D. Unfinished Business before the Council – Mayor

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E. New Business Before Council - Mayor

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E.1 Discussion and or/Action [Mayor Wallace]: Receive rebate check from Sulfur Springs Valley Electric Co-op.

Motion E.1: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Banks	

David Bane: It's my pleasure to present this check to the Town of Huachuca City. We are a non-profit Co-op any money left over, over the years goes back to our customers. Late last year our board voted on returning back some of the money. The Town's share of that money comes to \$4,886.69.

E.2 Discussion and or/Action [Mayor Wallace]: Cochise County Supervisor, Peggy Judd, to discuss animal shelter issues; And Supervisor Judd, Najayyah Many Horses of the Benson Chamber of Commerce and George Scott of the Southeast Arizona Economic Development Group to discuss economic development and other collaborative possibilities.

Motion E.2: Open item for discussion and/or action			Action: Open
Moved by: Mayor Wallace	Seconded by: Councillor Butterworth		

Public Input:

1. Jere Fredenburgh, 3474 Atsina Dr, Sierra Vista: I am here requesting a county shelter. I would like to see the old shelter being used and if not able to I would like for the Town and County to start a dialog. I would like the City and County to look into building a county animal shelter.
2. Rose Phillips, 1355 Sierra Drive, Sierra Vista: As a prior volunteer on and off for years at the shelter, the employees have done an amazing job and I would like to see that momentum continue.
3. Mary Moran, PO Box 845, Sonoita: Even though me and my husband do not live in the county we did adopt four dogs out of the Huachuca City shelter. I used to be a volunteer at the shelter. We had a high adoption rate at the shelter. We had lots of loyal volunteers and great staff.

Peggy Judd:

Animal Shelter

County Administrator has made it very clear that it is the counties obligation, if they do take action, to take into consideration the cost and the long term viability. It is my opinion that the meeting in March will only be a jumping off point and the real solution, if forthcoming at all, will be a reasonable time in the future. Administration is still exploring options and not settled on path. It was stated that the Sheriff is not complaining about transferring animals and their ACOs are being compensated fairly. It was also stated that Sierra Vista is not complaining about extra animals. Cochise County has an obligation to the people who live here first and the convenience of great animal shelters comes second. The County has made no decisions on whether to build a centralized animal shelter. We continue to work with our municipal partners in Douglas and Willcox to provide current services and we are exploring a number of options with regards to potential future solutions to the current animal shelter challenges. However, the final decision on if and how we proceed will be made by the Board of Supervisors. A work session will be held on March 24 to provide the Board with an update on this matter.

Mayor Wallace: My biggest concern was back in 2018 when we had this happen we asked for help and we got crickets. The county was paying less than half of the cost yet they brought in 80% of the animals. The Town felt slighted by the County. We have an IGA with Sierra Vista to take our animals there. If the County wants to build a shelter here in Huachuca City I would be all for it. Going in together with the County I would be hesitant.

Peggy Judd

Economic Development

What do you want for economic development? Possibilities for Chamber of Commerce in Huachuca City and Whetstone. Arizona Chamber of Commerce and Industry. Do you want Local and State Affiliations that maximize your voice? Do you want to start very small? Create a business directory, Start a Facebook page for members, Hold a Huachuca City Festival annually. Do you want to join others? Sierra Vista Chamber, Southeast Arizona Hispanic Chamber, or Benson/San Pedro Valley Chamber of Commerce
Do you want to have lots of fun and create a name for your community? Signature Projects, Activities, Tours

Moiria White

Founding Member of newly reorganized Willcox Chamber of Commerce and Agriculture
Willcox Chamber had a "disaster" & started from behind –

Here's how:

- Got message out at public meetings that Chamber still existed
- Had a Circus come to town for a fundraiser
- Kept the community informed on Social Media
- Continued to go to businesses
- Continued meeting using and adapting very well written bylaws – they are willing to share.
- Had an excellent partnership with the City of Willcox
- Applied for an AmeriCorps Vista Grant to provide a person to support Chamber activities
- Gave input as to what activities were "Chamber-ish"
- Published an event guide for Fall/Winter and Spring/Summer

Cheryl Moss , Owner Maid Rite Feeds in Willcox: She has been on the Chamber Executive Board for 8 years. "City Funding was removed almost 2 years ago. We are 100% Membership funded now."

She said, "I wanted to quit 1000 times, but people kept encouraging me and telling me I could not. I am very glad I stayed with it because the Willcox Chamber is doing great!"

Najayyah Many Horse: What is "Visit Southern Arizona" is to help bring people to the communities. What the chamber does, they are your networking facility. Huachuca City is a small Town why not join forces.

Letter by George Scott read by Peggy Judd: Southeast Arizona Economic Development Groups is based in Benson, and stands ready to assist Huachuca City however we can. Our purpose is to responsibly develop and expand the economy of Cochise County. SAEDG was created in 2007 to work with existing and prospective business-owners, Cities and other Stakeholders in and around Cochise County to identify, develop and expand opportunities within the region. We continue to work with the El Dorado Holdings "Villages at Vigneto" Team to get their housing development project started in 2020. We are also assisting developers on two rezonings in the City of Benson, along with a property exchange involving the City of Benson. SAEDG works in conjunction with Cochise County, SEAGO, AZ Commerce Authority and Arizona Regional Economic Development Foundation to develop opportunities in and

around Cochise County. We would appreciate any opportunity to work alongside Huachuca City to help develop opportunities and jobs.
George Scott- Executive Director/SAEDG

E.3 Discussion and or/Action [Mayor Wallace]: Resolution 2020-02 approving an Intergovernmental Agreement with the City of Sierra Vista for connector bus line services; and identification/approval of bus stop locations.

Motion E.3: Open item for discussion and/or action			Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth		

Mayor Wallace:

Possible Bus Stops:

- Howard & McCray
- W. Clark/ La Sombra Apartments
- Senior Center
- Gila & Skyline
- Gonzales & Huachuca Triangle Apartments
- Community Center

Mayor ProTem Johnson: How about we don't do Gila & Skyline since we have one so close at the senior center. How about two in lower Huachuca, around Apache St?

Mayor Wallace: We want to see about keeping the bus stops on Town property. So we'll approve the resolution and have staff look at where to place bus stops.

Motion E.3:		Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

E.4 Discussion and or/Action [Mayor Wallace]: Resolution 2020-03 approving an Intergovernmental Agreement with the City of Tombstone for connector bus line services; and identification/approval of bus stop locations.

Motion E.4: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor	

Attorney Benavidez: Tombstone deleted a section on maintenance, fuel and storage of the bus.

Mayor Wallace: When we originally had the work session Tombstone was going to store the bus and do the maintenance. So we need to go back and talk to them about it.

Motion E.4: Motion to go back and revisit Tombstone IGA		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

E.5 Discussion and or/Action [Mayor Wallace]: Contract cancellation of current services from Sentinel Technologies.

Motion E.5: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Trate	

Mayor Wallace: Sentinel Technologies is the remote IT support. Talking to staff we are really not using them for what we are paying.

Councilor Post: Are we allowed to cancel the contract?

Mayor Wallace: Yes we just need to give 30 day notice.

Motion E.5:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councillor Butterworth	

E.6 Discussion and or/Action [Dr. Jim Johnson]: Brownfield rehabilitation projects identification for submission to Cochise County.

Motion E.6: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Mayor Wallace: We just need to direct staff to identify the properties.

Motion E.6:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

E.7 Discussion and or/Action [Eric Duthie]: Congressional appropriations projects identification for submission to Representative Kirkpatrick.

Motion E.7: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councillor Banks	

Mayor Wallace: I will work with Dr. Johnson and if anyone thinks of anything else please let Mr. Duthie know.

E.8 Discussion and or/Action [Mayor Wallace]: Town Manager recruitment and application update; Direction to Interim Town Manager on review procedure and "next steps" in the search for a new Town Manager.

Motion E.8: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Mayor Wallace: We ended up with 10 applications. I think the department heads should review these applications also and get their opinion.

Councillor Post: We want the staff to look at them?

Mayor Wallace: I value the department head's opinion.

Ms. Banks: We hired Mr. Duthie to help find us a new manager and Mr. Williams also said the manager of Wilcox would be willing to help out.

Manager Duthie: There are 7 applicants that have had the experience. It is a transitional position most of the time.

Mayor ProTem Johnson: I say give us the 7 who have experience.

Mayor Wallace: It seems like we have an over whelming opinion for staff not to look at them. So we'll do interviews on the 25th and 26th at 6 pm.

Motion E.8:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

E.9 Discussion and or/Action [Town Attorney]: The Council might vote to go into executive [closed] session, pursuant to A.R.S. 38-431.03(A) (3) & (4), for legal advice and consultation concerning the water rights adjudication in Maricopa County Case No. W1-11-0245 ["In Re the General Adjudication of All Rights to Use Water in the Gila River System and Source"].

Motion E.9: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Motion for executive session made by Mayor Wallace seconded by Councilor Banks
Made at 9:16

Executive session ended made by Mayor Wallace seconded by Mayor ProTem Johnson

- F. Items to be placed on future agendas: Sewer pond update, replacements for Councilor Banks positions on different groups,**
- G. Reports of Current Events by Council: Mayor Wallace,** I got invited to Governor Duecy's State address. I also got an invite to the blessing of the community garden.
- H. Adjournment**

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Meeting Adjourned: pm

Approved by Mayor Johann R. Wallace on February 27, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Janine Rustine,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on February 13, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Janine Rustine,
Town Clerk



TOWN OF HUACHUCA CITY

The Sunset City

MEETING MINUTES OF THE HUACHUCA CITY TOWN COUNCIL WORK SESSION

February 13, 2020 AT 6:00 PM
HUACHUCA CITY TOWN HALL
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

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The meeting was called to order at: 6:00 pm

The Pledge of Allegiance was led by: Mayor Wallace

Roll Call

Individual	Position	Present	Absent
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	
Christy Hirshberg	Councilor		X
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	
Eric Duthie	Interm Town Manager	X	

Janine Rustine	Town Clerk		X
Thomas Benavidez	Town Attorney		X

B. Call to the Public – Mayor

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None

C. New Business Before Council - Mayor

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C.1 Discussion only [Dr. Jim Johnson]: Brownfield projects

Motion C.1: Open Item for discussion		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Banks	

Dr. Jim Johnson: What is a Brownfield?

A brownfield is a property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant. In 2019 Cochise County won a \$600,000 Brownfield Assessment grant from the U.S. Environmental Protection Agency to transform underutilized properties from liabilities into assets that revitalize our communities and bring our neighborhoods back to life. The grant is managed by Cochise County with assistance from an environmental consulting team led by Stantec Consulting Services Inc. (Stantec). \$600,000 is nothing for and EPA sight, this is to identify sights not to clean up sights. I have 11 properties that I've picked, out of those there are 2 which were owner caused so it can not go to them but since the original owner has died the EPA has said the properties can now be eligible now. I will have to contact the owners before I can have an official list. The owners have to want this. This will no cost to the owner or the city.

Mayor Wallace: This is just the first step

Ms. Banks: How many are commercial?

Dr. Jim Johnson: All are commercial properties except one.

Ms. Trate: Are they all in upper?

Dr. Jim Johnson: They are in upper and lower and all except one is in city limits.

Manager Duthie: Now this grant is originally for Sierra Vista, Douglas, and Bisbee but if they have money left we could be considered.

C.2 Discussion only [Manager Duthie]: US House appropriation requests

Motion C.2: Open item for discussion		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Manager Duthie: Representative Kirkpatrick sent out a letter. This is an annual budget prep discussion, they solicit their districts for ideas on how to use the funds. I wanted to present this opportunity to you as something more than the CDBG and the Brownfield process or in combination with. Representative Kirkpatrick serves on three Appropriations Subcommittees: Defense, Energy and Water, and Financial Services.

Mayor Wallace: We need to focus on projects where she's on the committees.

Councillor Banks: How does the Appropriations Request Form look like?

Mayor Wallace: It's pretty straight forward.

Councillor Butterworth: If we have any more ideas who do we send them to?

Mayor Wallace: You can send them to the manager.

D. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

Meeting Adjourned: 6:30 pm

Approved by Mayor Johann R. Wallace on February 27, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Janine Rustine,
Town Clerk

Seal:

Certification

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**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
January 23, 2020 AT 7:00 PM
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HUACHUCA CITY, AZ 85616**

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The meeting was called to order at: 7:22 pm
The Pledge of Allegiance was led by: Mayor Wallace
The Invocation was offered by: Elder Thomas

Roll Call

<i>Individual</i>	<i>Position</i>	<i>Present</i>	<i>Absent</i>
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	

Eric Duthie	Interm Town Manager	X	
Janine Rustine	Town Clerk	X	
Thomas Benavidez	Town Attorney	X	

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- 1. Bill Stein: 207 Dragoon St., Walking paths, If you do anything parks or walkways you might want to look into making that safe again. My sidewalk raised up a few inches, there are sidewalks not just mine that need to be fixed.**
- 2. Suzanne Harvey: 116 Tomahawk Dr., I wanted to put it out to the public that the Cochise county census committee is making a video and we need people to represent The Town. So if you're interested in being in the video please contact me.**

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- C.1 Consider approval of the minutes of the Council meeting held on January 9, 2019.**
C.2 Consider approval of the Payment Approval Report in the amount of \$ 93,993.53

Motion C: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Motion C:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Counellar Trate	

D. Unfinished Business before the Council – Mayor

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D.1 Discussion and or/Action [Manager Duthle]: Council discussion and possible approval of an Inter-Governmental Agreement with the Sierra Vista Metropolitan Planning Organization [SVMPO] for accounting for Town fund contribution options.

Motion D.1: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Karen Lamberton: I'm the SVMPO administrator. At the time Huachuca City joined the SVMPO your contributions were the same as Cochise County which was about \$10,000. Well Cochise County is a lot bigger and so this prompted a discussion. The board decided to develop a formula instead. From that formula it reduced the contribution of The Town, there are different ways to pay the contribution; cash payment, staff support and other "in-kind" contributions.

Determination of Local Match Share. Each fiscal year, the Board of Directors shall be responsible for determining the Town's share of the local match. This amount may change after initial approval of the annual work program based upon state and federal review, changes in funding allocations after the state fiscal year reconciliation in July and the federal fiscal year adjustments in October as well as work program amendments.

Town Budget. The Town must receive from SVMPO an estimate each year of Town's local match share in time for Town's Council to plan and budget for Town's contribution.

Form of Contribution. The Town may contribute its local match share through any combination of cash payment, staff support and other "in-kind" contributions in the form of hosted office space, supplies and equipment for operation of the SVMPO as well as project and meeting support.

Documentation of Contribution: The Town agrees to provide, upon SVMPO request, documentation of fully loaded labor rates used to determine in-kind staff contributions and formal documentation to satisfy state and federal audit requirements of other in-kind contributions or services.

Councillor Banks: So she wants us to change item 3?

Town Attorney: The change will be, The Town will determine the type(s) of match contribution which will be made towards SVMPO operating expenses during its annual budget discussions each year and submit a written confirmation to the SVMPO of which form(s) of contribution will be made for the next fiscal year upon adoption of the Town's annual budget. The idea was to make this more flexible.

Councillor Butterworth: When in the budget year would we know how much we need to match because we start before July.

Karen Lamberton: We start in March.

Councillor Banks: I like the change. I like the flexibility.

Councillor Trate: What if in future years we don't have a project

Karen Lamberton: Since you're partners it's your input in any project not just yours.

Motion D.1: With the addendum		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councillor Banks	

D.2 Discussion and or/Action [Mayor Wallace]: Council discussion and possible approval to forgive the general fund debt to the landfill fund, in the amount of approximately two million Dollars (\$2,000,000.00) transferred and used from 2008-2018 in order to improve operations and future audit purposes.

Motion D.2: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirschberg	

Mayor Wallace: Since 2008 there was some poor spending, there is no way that the Town could pay back \$2,817,592 to the landfill. The auditors have recommended we forgive the debt.

Town Attorney: The Town isn't the only one who has done this, Glendale just recently did this.

Spencer Forsberg: It's just cleaning up paper at this point, the money has been used.

Motion D.2:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

D.3 Discussion and or/Action [Jim Johnson]: Second reading of ORDINANCE NO. 2020-02. AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 8 "HEALTH AND SAFETY," TO REMOVE CHAPTER 8.20 "REMOVAL OF LITTER" AND CHAPTER 8.25 "REMOVAL OF DEBRIS AND DILAPIDATED STRUCTURES" BECAUSE THOSE CHAPTERS HAVE BEEN SUPERSEDED BY TITLE 16 OF THE TOWN CODE.

Motion D.3: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

Motion D.3:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

D.4 Discussion and or/Action [Jim Johnson]: Second reading of ORDINANCE NO. 2020-01. AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 2, CHAPTER 2.45 "PLANNING AND ZONING COMMISSION" SECTION 2.45.010 "ESTABLISHED" TO ALLOW FOR THE APPOINTMENT OF A HEARING OFFICER TO PERFORM THE DUTIES OF THE PLANNING AND ZONING COMMISSION

Motion D.4: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Motion D.4:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak

one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and or/Action [Spencer Forsberg]: January 2020 Town Finance Report

Motion E.1: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Spencer Forsberg: It's 50% through the year and I'm happy to report we're doing well, for the general fund and the four enterprise funds we are operating in the black for the year. For the Month of December:

Water: \$7,941.94

Sewer: \$6,126.36

Garbage: \$843.37

Landfill: \$-15,902.17

E.2 Discussion and or/Action [Manager Duthie/Jlm Johnson]: Council discussion and possible approval to initiate electrical power to the building to support structural surveys, utility engagements, and evaluating other structural preparations needed at the newly obtained building asset, located at 830 Arizona St, Huachuca City, for future lease opportunities.

Motion E.2: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Trate	

Mayor Wallace: We need to turn on the power, for the safety of anyone who goes in and so we can go forth so we can get a structural survey.

Manager Duthie: It will take some time to get the building ready for lease; it will take months.

Motion E.2: not to exceed \$5,000		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

E.3 Discussion and or/Action [Mayor Wallace]: Council consideration of contract with Mountain Power Electrical Contractors, Inc., for emergency signal construction/installation.

Motion E.3: Open item for discussion and/or action		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

Mayor Wallace: We're just making a few changes, we're increasing the contract amount to \$160,000

Extending project timeline: 36 weeks

Extending notice to proceed: 270 days

Motion E.3:		Approved
Moved by: Mayor Wallace	Seconded by: Councilor Banks	

E.4 Discussion and or/Action [Suzanne Harvey]: Council discussion and possible approval of requests to add links to the Town's website.

Motion E.4: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Banks	

Suzanne Harvey: We recently got a request from Caring.com to add a link to our website and then I would like to add The Legacy Foundation link.

Motion E.4:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

E.5 Discussion and or/Action [Manager Duthle]: Council discussion and possible approval to establish a council work session on February 13, 2020 at 6pm to discuss potential "Brownfield" projects in coordination with Cochise County; and to discuss potential Congressional appropriations projects through U.S. Representative Ann Kirkpatrick's office

Motion E.5: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Motion E.5:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

E.6 Discussion and or/Action [Town Attorney]: The Council might vote to go into Executive [closed] session, pursuant to A.R.S. 38-431.03(A) (3) & (4), for legal advice and consultation concerning the water rights adjudication in Maricopa County Case No. W1-11-0245 ["In Re the General Adjudication of All Rights to Use Water in the Gila River System and Source"].

Motion E.6: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Banks	

Motion to go into executive session made by Mayor Wallace, Seconded by Councilor Hirshberg at 8:27 pm

Motion to exit executive session made by Mayor Wallace, Seconded by Mayor ProTem Johnson at 8:43 pm

F. Managers' Report

G. Items to be placed on future agendas

- H. Reports of Current Events by Council: SVMPO meeting, we discussed the clickers which go into the vehicles
- I. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Meeting Adjourned: 8:45 pm

Approved by Mayor Johann R. Wallace on February 13, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Janine Rustine,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on January 23, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Janine Rustine,
Town Clerk



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
WORK SESSION CDBG
January 23, 2020 AT 6:00 PM
HUACHUCA CITY TOWN HALL
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

The meeting was called to order at:

The Pledge of Allegiance was led by: Mayor Wallace

Roll Call

<i>Individual</i>	<i>Position</i>	<i>Present</i>	<i>Absent</i>
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	
Eric Duthie	Interm Town Manager	X	

Janine Rustine	Town Clerk	X	
Thomas Benavidez	Town Attorney		X

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

None

C. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

C.1 Discussion only [Keith Dennis]: Discussion of 2020 Community Development Block Grant (CDBG)

Motion C.1: Open Item for discussion		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Keith Dennis:

What is CDBG:

The Community Development Block Grant program (CDBG) enacted in 1974 by President Gerald Ford through the Housing and Community Development Act of 1974. Funded by the U.S. Department of Housing and Urban Development (HUD).

Purpose:

To help communities provide decent housing, a suitable living environment and expand economic opportunities, principally for persons of low and moderate (LM) income.

Entitlement cities have populations of at least 50,000; or have been invited to work directly with HUD. Urban Counties of 200,000 or more are also entitlement areas.

In Arizona those are: Maricopa and Pima Counties (including Phoenix/Tucson) and the cities of Casa Grande, Douglas, Flagstaff, Prescott, Sierra Vista, Yuma and Tribal Lands. The Arizona Department of Housing (ADOH) oversees the CDBG program in the "non-entitlement" cities, counties and towns.

Arizona receives over \$10.5 million in CDBG funds annually.

ADOH divides 85% of that amount between 4 rural COG Regional Accounts: SEAGO, CAAG, NACOG, & WACOG. distribution is based on a formula of population and poverty statistics.

3 POTS OF GOLD: REGIONAL ACCOUNT (RA) rotation through SEAGO's Method of Distribution (MOD), Annual competitive STATE SPECIAL PROJECTS account (SSP), Bi-annual competitive Colonias account.

THE REGIONAL ACCOUNT: The SEAGO region received approximately \$1,204,704 in 2019. We expect next year to be similar.

With these Regional Account funds, SEAGO:

Selects RA applicants from the rotation schedule established in the Method of Distribution (MOD), and

Allocates the funds to our 4 counties (Cochise, Santa Cruz, Graham, Greenlee), based on: 70% poverty and 30% population.

THE STATE SPECIAL PROJECTS ACCOUNT (SSP):

Projects must be "shovel ready" to bid for construction or purchase equipment or services;

Examples: Purchase Fire Truck; "Planning Only" studies, provided project built with next round of RA funds;

Same National Objectives eligibility standards as the Regional Account;

Rated and ranked by State staff based on a very tough scoring criteria.

COLONIAS SET-ASIDE: Bi-annual competition for approximately \$2 million;

Can only be used for projects in neighborhoods deemed to be "Colonias;"

Project must correct water, sewer, drainage or housing issues;

Lower Huachuca City is a designated a Colonia per ADOH.

The 4 counties have established a rotation schedule to divide the RA funds to each of their cities and towns.

Cochise: every 6 years (except Sierra Vista and Douglas)

Santa Cruz: modified 3 years

Graham: every 4 years

Greenlee: every 2 years

The State has delegated to each COG the authority to annually recommend applications for the RA funds.

The COG is responsible for:

Ensuring applications are consistent with its approved MOD;

Ensuring applications are compliant with all state and federal CDBG requirements;

Providing Technical Assistance and Application Preparation (TAAP) to applicants.

Every community must publish, post and hold at least 1 public hearing to let residents identify possible projects. Project selection happens at a subsequent hearing

Only a city, town, or county is eligible. Funds cannot be used for regular gov't business, CANNOT build a City Hall or other gov't facilities except: CAN construct fire stations. CAN purchase fire trucks. CAN upgrade existing buildings for ADA compliance only. A special district or a nonprofit agency can receive the funds through the local govt.

Public Works: Street, water, drainage and wastewater improvements.

Housing: Housing rehabilitation (Emergency repair or full rehab), Buying land for new housing development or Habitat for Humanity; Down payment assistance.

Facilities: Construction of or improvements to parks, libraries, senior centers, health clinics, fire and police buildings, shelters for victims of domestic violence, or the homeless

Public Services: Child care, job training, new equipment, or salaries of people who provide public services (non profits)

Above must be new or increase by 25%

Economic Development: Loans and other kinds of assistance so businesses can hire employees.

A public works project...

A housing project....

A new or improved facility project...

A public service project...

An economic development project...

CAN ONLY BE DONE IF THE PROJECT MEETS ONE OF 3 NATIONAL OBJECTIVES

CDBG NATIONAL OBJECTIVES: Primarily benefit Low & Moderate (LM) income persons:
51% of beneficiaries are LM

Specific Target Groups are automatically considered LM

Prevent or eliminate slum & blight conditions:

Statutory hearing process required

Meet other urgent needs related to health & safety issues:

Disaster Relief & Human Health Hazard

Demonstrate project benefits LOW/MOD income people: Show that at least 51% of the residents where the project will take place are of LM income;

Show that the building (such as a health clinic) will serve primarily people who are of LM income;

Show that the houses to be rehabilitated are owned by LM income persons; or

Show that jobs will be offered to LM income people.

Demonstrate project will prevent or reduce slums or blight: Show that many of the buildings or public infrastructure are in poor condition. Demonstrate project meets an urgent need: Show the problem happened recently
Show the problem is the result of a natural disaster
Show the problem poses a serious threat to public health
Show that no other funding is available

WHAT CONSTITUTES

"LOW-TO-MODERATE INCOME"?

"Low-to-moderate income" (LM) refers to total annual family income that is less than 80% of the average income for same size families in that area.

These averages vary in different parts of the State.

In Huachuca City a five-member family with a total annual income of less than \$48,000 qualifies as "low to moderate income."

Currently HUD considers Huachuca City to be 53.47% low mod.

Amounts change annually to reflect any cost of living changes.

HOW DO YOU DETERMINE BENEFIT?

Area wide Benefit: Available to and meets the needs of LM individuals residing in service areas where at least 51% residents are LM determined by:

Census Data

Special Income Survey

Service Area (determined by who will benefit)

Could be a whole town, or just a neighborhood

Income Qualified Benefit:

Each recipient is income qualified to determine that they are low or moderate.

Limited Clientele Benefit:

Specific Target Groups considered LM:

Abused Children

Elderly Persons (62+)

Battered Spouses

Homeless Persons

Persons with Disabilities

Illiterate Persons

Migrant Farm Workers

Huachuca is expected to receive an estimated \$480,000 next year. No match is required, unless needed for the budget.

Other funds can be combined.

CDBG can be matched with other federal funds.

Should any project displace people, the community has a policy with provisions for assistance.

SEAGO will assist community staff with:

After the first hearing, reviewing suggested projects for eligibility & meeting a National Objective

Research project feasibility: Determine type of ERR, or if any income surveys required

Cost estimates for design & construction

Narrow down recommendations to the elected officials who decide which project to select (only one is allowed)

Advertise another hearing when Council will adopt appropriate resolutions for the application.

Staff will submit the application to SEAGO by July 1.

SEAGO will review the application, modify if necessary.

SEAGO will submit the application to ADOH by August 1.

Motion to open to the public made by Mayor Wallace and seconded by Mayor ProTem Johnson at 6:33 pm.

Leslie Saunders:

Respected City Council members,

As a citizen and volunteer for Huachuca City, I want to suggest that we spend the CBDG money on Community Facilities. Specifically, I want the Huachuca Senior Center renamed the Huachuca Community Center. Money should be spent to give our community center a full service kitchen, so we can offer meals, snacks, and frozen donation foods to all requesting. A van should also be purchased for qualified citizen transport, pickup of donations, and other worthwhile uses that serve everyone. Under this category, our parks and library could also be upgraded for the benefit of all. Despite the intelligent and diligent work of our volunteers on the community garden, Huachuca City still remains a food desert for much of our calendar year. Using the community center's van, we can pick up donated produce from local sources, and provide better nutrition for all age groups living in our city. My husband and I are proud to live here. We just want everyone to benefit from this grant in a way that is a direct line into their lives.

Sincerely,

Leslie Saunders

The reason I would like to see it changed to a community center is that is the way they are going. They are becoming more inclusive to all age groups. Those who are older gladly include people of all ages. Plus purchasing a van could link us to Sierra Vista. We could get better meters, with the water going up 3% a year it would be better for the people if we had meters which were newer and worked well.

Derek Coleman:

This would probably be concerning housing rehab, right across the road from me we have a gentleman who lives in a home which should be condemned but the gentleman lives there. We also have another house down the road which is sitting empty.

Kyle O'Hare

I would like to see more fire hydrants.

Therese Whitney:

Here are my suggestions for the use of the CBDG money. A commercial kitchen added to the current Senior Center location. As we all know, many of our seniors don't eat a regular healthy meal each day. Let's provide our seniors with a daily healthy meal. Create a walking path for our seniors to use to get out in the fresh air and

exercise. The exercise of walking will in turn strengthen them and help them stay healthy. Create an outdoor exercise circuit with multiple pieces of equipment, so that they can again, strengthen their bodies and achieve optimum health. We would also need to include exercise equipment for those seniors that are wheelchair bound. Temporary transitional housing for those in need. Temporary transitional housing is supportive housing that helps provide displaced individuals and families with temporary accommodations to live after a crisis such as homelessness domestic violence, fire, etc.

Frances Mock:

We could use it for a water project here. We could beautify the area.

Bill Stein:

Reactivation the Industrial development authority, house rehabilitation, make the pool year round, green house, improvements on facilities to help improve energy/water efficiency.

Diane Hildebrandt: Park Improvement, I love the Fourth of July celebration but hate the park.

Suzanne Harvey: Park improvements, we have three parks which need to be updated. We could add circuits for all age groups. We could even improve our pool because its part of our parks, we could get a solar cover.

Ann Aust: We would like to bring fresh food into the community like with the garden behind the library which is coming. Improving the parks, making parks beautiful makes people want to come to the parks, also connecting the parks.

Stuart Jantzen: In the last meeting you said the money can only be spent on one project. So if we don't use all the money?

Keith Dennis: The rest of the money goes back to the state to get distributed among other accounts.

Mayor Wallace: I want to address social media, most of the comments were actually covered by people here today, something that was mentioned was a head start program or a girls/boys, something for the youth like give them a place to listen to music and play games. Bringing high speed internet to the community.

Motion to close to the public made by Mayor Wallace and seconded by Mayor ProTem Johnson at 7:04pm

D. Adjournment

Motion: to Adjourn		Action:
Moved by: Mayor Wallace	Seconded by: Councillor Hirschberg	

Meeting Adjourned: 7:05 pm

Approved by Mayor Johann R. Wallace on February 13, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Janine Rustine,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on January 23, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Janine Rustine,
Town Clerk



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
WORK SESSION Bus Line
January 30, 2020 AT 6:00 PM
HUACHUCA CITY TOWN HALL
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

The meeting was called to order at: 6:00 pm

The Pledge of Allegiance was led by: Mayor Wallace

Roll Call

<i>Individual</i>	<i>Position</i>	<i>Present</i>	<i>Absent</i>
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem		X
Debra Trate	Councilor	X-6:06pm	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor		X
Eric Duthie	Interm Town Manager		X

Janine Rustine	Town Clerk	X	
Thomas Benavidez	Town Attorney		X

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

None

C. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

C.1 Discussion and/or Action [Mayor Wallace]: Planning of the Town bus line connector service and identification of bus stop locations.

Motion C.1: Open Item for discussion		Action: Open
Moved by: Mayor Wallace	Seconded by: Councillor Hirshberg	

Mayor Wallace: We want to start looking at where we want to place the bus stops. There will be a bus in Huachuca City and in Tombstone. Tombstone is talking about only having one bus stop at their town hall. The bus will be for a fee and the fee will only be for the Huachuca City bus, Sierra Vista Transit will have their fees for their busses. We did receive the grant for \$50,000 for the bus line.

Councillor Trate: Couldn't we have more runs into town?

Mayor Wallace: Our Grant was for 2 runs into Sierra Vista three times a week.

Councillor Banks: That \$50,000 includes the cost of everything, fuel, drivers pay, upkeep, \$50,000 is to cover everything.

Councillor Trate: What are going to be the fees?

Mayor Wallace: We are going to mirror Sierra Vista Transit fees.

Councillor Trate: Is Tombstone going to have the same rates?

Mayor Wallace: They will have the same rates as Huachuca City since they will be the Town's bus just running in Tombstone.

Councillor Butterworth: The Tombstone bus will belong to Huachuca City but it will just be housed in Tombstone.

Mayor Wallace: I truly believe that the first month we are back in service will be a test run and we will have to readjust.

Councillor Butterworth: We definitely need to keep in mind the more bus stops the longer the route will take, especially if we need to be in Sierra Vista at 10 and 2.

Possible Bus Stops:

- **Howard & McCray**
 - **W. Clark/ La Sambra Apartments**
 - **Senior Center**
 - **Gila & Skyline**
 - **Gonzales & Huachuca Triangle Apartments**
 - **Community Center**
- Possibly a stop at the Chevron in Whetstone**

D. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councillor Hirshberg	

Meeting Adjourned: 6:57 pm

Approved by Mayor Johann R. Wallace on February 27, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Janine Rustine,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on January 30, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Janine Rustine,
Town Clerk

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1022500							
Cigna Healthcare (FACETS Plans	EFT02202020	Employee Health Insurance	02/20/2020	11,213.22	11,213.22	02/21/2020	
Total 1022500:				11,213.22	11,213.22		
1022510							
Principal Life Insurance Co	02162020	employee benefit	02/16/2020	580.40	.00		
Sun Life Financial	900791/021220	employee dental	02/12/2020	10.27	.00		
Sun Life Financial	900791/021220	administrative fee	02/12/2020	10.00	.00		
Total 1022510:				600.67	.00		
1022550							
UNUM Life Ins. Co. of America	02102020	Employee Life/AD&D Ins./060830	02/10/2020	166.74	166.74	02/13/2020	
Total 1022550:				166.74	166.74		
1043100							
Interim Public Management, LLC	2428	Retainer-Interim Town Manager	02/15/2020	4,950.00	.00		
Wells Fargo Remittance Center	01162020	Interim Town Manager Hotel & Ex	01/16/2020	625.68	.00		
Total 1043100:				5,575.68	.00		
1043290							
West Office Products	1977694	Trash Bags	02/06/2020	47.95	.00		
Total 1043290:				47.95	.00		
1043360							
AZ Department of Corrections	D08493220200	Inmate Labor	02/11/2020	14.00	14.00	02/13/2020	
Total 1043360:				14.00	14.00		
1043500							
Ace Hardware	169870/1	Repair Toilet Community Center	02/12/2020	18.35	18.35	02/13/2020	
Truly Nolen Branch 025	250144880	Pest Control	02/12/2020	44.00	.00		
Truly Nolen Branch 025	250144881	Pest Control	02/19/2020	44.00	.00		
Total 1043500:				106.35	18.35		
1043705							
Copygraphix	26438714	Copy Machine Lease/Town Hall	02/05/2020	1,016.48	1,016.48	02/13/2020	
Total 1043705:				1,016.48	1,016.48		
1045810							
Cochise County Sheriff's Dept	REFHUAPD01	Inmate Housing	02/10/2020	318.06	318.06	02/13/2020	
Total 1045810:				318.06	318.06		
1048210							
Wells Fargo Remittance Center	1617496736	Go Daddy-Two Year Renewal For	01/17/2020	519.74	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Wells Fargo Remittance Center	1623836858	Go Daddy-Two Year Renewal For	01/27/2020	120.01	.00		
Total 1048210:				639.75	.00		
1048275 Verizon Wireless	9847840785	cell phones	02/07/2020	1,663.16	.00		
Total 1048275:				1,663.16	.00		
1051271 AT&T	9001/02092020	Phone Service	02/09/2020	57.65	.00		
CenturyLink	02072020	Phone Service	02/07/2020	249.87	.00		
Total 1051271:				307.52	.00		
1051290 Wist Office Products	1953911	Binders, Pen Refills, Eye Wash, C	11/25/2019	200.82	.00		
Total 1051290:				200.82	.00		
1051360 AZ Department of Corrections	D08493220200	Inmate Labor	02/11/2020	14.00	14.00	02/13/2020	
Total 1051360:				14.00	14.00		
1051470 Barnett's Towing L.L.C.	429875	Towing Police Vehicle After Accide	02/11/2020	283.00	283.00	02/13/2020	
Garden Canyon Towing, LLC	38896	Tow Fee For G-504FW	02/16/2020	85.00	.00		
Gardner's Garage	03P1660	Vehicle Repair-Officer Skid Off Ro	02/12/2020	684.71	.00		
Gardner's Garage	03P1682	Vehicle Maint	02/17/2020	351.09	.00		
Gardner's Garage	03P1686	Repair 2012 Jeep Grand Cherokee	02/19/2020	759.47	.00		
Total 1051470:				2,163.27	283.00		
1051620 Wells Fargo Remittance Center	112657885239	Remote Speaker Microphone	01/31/2020	129.59	.00		
Total 1051620:				129.59	.00		
1051690 Wells Fargo Remittance Center	THIES/012220	Hotel For Thies For PSPRS Con J	01/22/2020	105.30	.00		
Total 1051690:				105.30	.00		
1051705 Copygraphix	26460622	Copy Machine Lease/Police Dept	02/10/2020	318.22	.00		
Total 1051705:				318.22	.00		
1057110 Cintas Corporation No. 445	4042287877	Uniform and Rentals/Public Works	02/10/2020	26.19	.00		
Cintas Corporation No. 445	4042896724	Uniform and Rentals/Public Works	02/17/2020	26.49	.00		
Total 1057110:				52.68	.00		
1057390 AZ Department of Corrections	D08509220200	Inmate Labor	02/11/2020	21.33	21.33	02/13/2020	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1057380:				21.33	21.33		
1057475							
Senergy Petroleum LLC	613141	Diesel #2	02/18/2020	64.04	.00		
Total 1057475:				64.04	.00		
1058480							
Cochise Health & Social Services	00092929	Pools/Spas First Pool	02/11/2020	100.00	100.00	02/14/2020	
Total 1058480:				100.00	100.00		
1062271							
AT&T	3001/02042020	Phone Service	02/04/2020	55.37	55.37	02/13/2020	
CenturyLink	02072020	Phone Service	02/07/2020	118.80	.00		
Total 1062271:				174.17	55.37		
1068482							
Truly Nolen Branch 025	250145285	Pest Control	02/03/2020	45.00	.00		
Total 1068482:				45.00	.00		
2040200							
Az State Treasurer	343	monthly conversions	02/13/2020	4,250.09	.00		
Cochise County Superior Court	345	court revenue/\$1 Assessment	02/13/2020	20.22	.00		
General Fund(Trust)	344	monthly court conversions	02/13/2020	5,658.65	.00		
Total 2040200:				9,928.96	.00		
2040400							
Family Dollar Store	342	Restitution Payment	02/11/2020	17.84	17.84	02/13/2020	
Total 2040400:				17.84	17.84		
5121350							
Bill Rodriguez	2103395/02122	Water Deposit Refund	02/12/2020	41.55	41.55	02/13/2020	
Raul Lopez	1000891/02072	Water Deposit Refund	02/07/2020	9.90	9.90	02/13/2020	
Kaylar Masellas	2103188/02182	Water Deposit Refund	02/18/2020	27.08	.00		
Erik & Jennifer Root	2101285/02212	Water Deposit Refund	02/21/2020	29.22	.00		
Total 5121350:				107.75	51.45		
5140110							
Cintas Corporation No. 445	4042297877	Uniform and Rentals/Water	02/10/2020	26.20	.00		
Cintas Corporation No. 445	4042898724	Uniform and Rentals/Water	02/17/2020	26.50	.00		
Total 5140110:				52.70	.00		
5140380							
AZ Department of Corrections	D08509220200	Inmate Labor	02/11/2020	21.33	21.33	02/13/2020	
Total 5140380:				21.33	21.33		
5140460							
Grasshopper Landscaping & Main	367569	Removal 80' Tree At Patton Street	01/31/2020	1,470.40	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Wells Fargo Remittance Center	111177723728	Screen For Laptop	01/16/2020	69.63	.00		
Total 5140460:				1,540.03	.00		
5140475							
Senergy Petroleum LLC	613141	Diesel #2	02/19/2020	501.59	.00		
Total 5140475:				501.59	.00		
5140510							
Turner Laboratories, Inc	20B0022	Drinking Water Test	02/08/2020	60.00	60.00	02/13/2020	
Turner Laboratories, Inc	20B0023	Ground Water Test	02/19/2020	120.00	.00		
Total 5140510:				180.00	60.00		
5140650							
Moyes Sellers & Hendricks	32884	Water Rights Attorney	02/19/2020	2,900.00	.00		
Total 5140650:				2,900.00	.00		
5221350							
Bill Rodriguez	2103395/02122	Sewer Deposit Refund	02/12/2020	25.00	25.00	02/13/2020	
Jeffrey & Kelly Will	2003161/02112	Sewer Deposit Refund	02/11/2020	3.74	3.74	02/13/2020	
Kaylar Masellas	2103168/02182	Sewer Deposit Refund	02/18/2020	25.00	.00		
Erik & Jennifer Root	2101285/02212	Sewer Deposit Refund	02/21/2020	25.00	.00		
Total 5221350:				78.74	28.74		
5240110							
Cintas Corporation No. 445	4042297877	Uniform and Rentals/Sewer	02/10/2020	26.19	.00		
Cintas Corporation No. 445	4042896724	Uniform and Rentals/Sewer	02/17/2020	26.49	.00		
Total 5240110:				52.68	.00		
5240390							
AZ Department of Corrections	D08509220200	Inmate Labor	02/11/2020	21.34	21.34	02/13/2020	
Total 5240390:				21.34	21.34		
5240480							
Ace Hardware	169869/1	6 Volta Battery Monitor For Sewer	02/12/2020	29.66	29.66	02/13/2020	
Total 5240480:				29.66	29.66		
5240475							
Senergy Petroleum LLC	613141	Diesel #2	02/19/2020	501.59	.00		
Total 5240475:				501.59	.00		
5240702							
Turner Laboratories, Inc	20B0024	Monthly WasteWater Test	02/17/2020	97.50	.00		
Total 5240702:				97.50	.00		
5540110							
Cintas Corporation No. 445	4042297877	Uniform and Rentals/Landfill	02/10/2020	100.48	.00		
Cintas Corporation No. 445	4042896724	Uniform and Rentals/Landfill	02/17/2020	111.87	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5540110:				212.15	.00		
5540340							
CenturyLink	02072020	Phone Service	02/07/2020	84.36	.00		
Total 5540340:				84.36	.00		
5540360							
AZ Department of Corrections	D08365620200	Inmate Labor	02/11/2020	56.00	56.00	02/13/2020	
McCoy's Septic Pumping Service	4475	Clean Landfill Septic Tank	02/12/2020	190.00	.00		
Total 5540360:				246.00	56.00		
5540460							
Empire Homes, Inc.	13259	3/4" Gravel	02/20/2020	388.67	.00		
Wells Fargo Remittance Center	56304	HP Pavilion Laptop	01/28/2020	646.28	.00		
Total 5540460:				1,036.95	.00		
5540475							
Senergy Petroleum LLC	611396	Red Dyed Diesel #2	02/12/2020	1,407.95	1,407.95	02/13/2020	
Senergy Petroleum LLC	613141	Red Dyed Diesel #2	02/19/2020	827.90	.00		
Total 5540475:				2,235.85	1,407.95		
5540610							
Ace Hardware	169871/1	Welding Machine-Replace Plug	02/12/2020	18.36	18.36	02/13/2020	
Elite Sales and Service, LLC	18914	Repair 8 DR Track-Indicator Light,	01/29/2020	3,096.14	3,096.14	02/13/2020	
Marie's Automotive Supply	16-324531	Battery Water Truck HC27	02/19/2020	109.12	.00		
Senergy Petroleum LLC	611404	Kerosene	02/13/2020	528.96	.00		
Senergy Petroleum LLC	611407	Victory Blue Def, Powerdrive Fluid	02/13/2020	2,324.71	.00		
Total 5540610:				6,077.29	3,114.50		
5540705							
Caterpillar Financial Services	20661402	Payment For 616K Compactor	02/05/2020	3,313.82	3,313.82	02/14/2020	
Caterpillar Financial Services	20661402	Payment For D6T Tractor	02/05/2020	3,450.67	3,450.67	02/14/2020	
Total 5540705:				6,764.69	6,764.69		
Grand Totals:				57,748.60	24,793.85		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Dated: _____							
Mayor: _____							
City Council: _____							

City Recorder: _____							
City Treasurer: _____							

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid Invoices included.



OATH OF OFFICE

(Arizona Revised Statutes §38-231)

STATE OF ARIZONA)
) ss.
County of Cochise)

I, Jim Johnson, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona, that I will bear true faith and allegiance to the same and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of The Town's Hearing Officer for the Town of Huachuca City, Arizona, according to the best of my ability, so help me God (or so I do affirm).

Date

Signature

Eric Duthie
Interm Town Manager,
Town of Huachuca City, Arizona

Sworn to before me this _____ day of _____, 2020.

TOWN OF HUACHUCA CITY
CASH ACCOUNTS

January-20

59% OF THE FISCAL YEAR HAS ELAPSED
CASH ACCOUNTS

	31-Jan-20	31-Dec-19	30-Nov-19	31-Oct-19	30-Sep-19
General Fund					
01-11117 WF - INVESTMENT #5456 - OPERATING ACI	\$ 188,045.64	\$ 235,496.68	\$ 233,315.55	\$ 146,708.95	\$ 258,929.53
General Fund					
01-11119 POLICE CAR SAVINGS ACCT #0195	\$ 41,026.74	\$ 41,026.74	\$ 41,026.74	\$ 35,563.00	\$ 33,885.00
General Fund					
01-11125 STATE INFRASTRUCTURE FUND CASH ACCT	\$ 173,074.94	\$ 192,805.20	\$ 192,805.20	\$ 197,802.20	\$ 197,802.20
General Fund					
01-11510 WF - INVESTMENT #7195 - BROKERAGE AC	\$ 69,559.75	\$ 69,559.75	\$ 69,559.75	\$ 69,559.75	\$ 69,559.75
General Fund					
01-11515 US BANK SAVINGS (Includes Un-Earned Inc	\$ 898,230.49	\$ 886,052.03	\$ 882,518.06	\$ 882,518.06	\$ 881,923.51
General Fund					
01-11520 WF - SAVINGS #5865 - BUSINESS MARKET /	\$ 27,639.16	\$ 27,635.18	\$ 25,812.88	\$ 25,812.88	\$ 25,809.16
Firemen Pension					
22-11110 WF - FIREMEN'S PENSION #4941	\$ 13,424.35	\$ 13,424.01	\$ 14,022.32	\$ 14,022.32	\$ 14,021.96
Road User Fund					
23-11210 HURF SAVINGS ACCOUNT #0179	\$ 112,329.19	\$ 99,788.24	\$ 85,590.32	\$ 72,761.15	\$ 47,856.12
Water Fund					
51-11121 WATER SAVINGS ACCOUNT #0153	\$ 86,770.73	\$ 78,828.79	\$ 72,790.85	\$ 63,252.13	\$ 53,614.46
Sewer Fund					
52-11121 SEWER SAVINGS ACCOUNT #0161	\$ 54,876.21	\$ 48,749.85	\$ 41,139.86	\$ 40,404.35	\$ 37,812.88
Landfill Fund					
55-11121 BOK - LANDFILL CLOSURE X29013	\$ 2,426,185.00	\$ 2,426,185.00	\$ 2,426,185.00	\$ 2,426,185.00	\$ 2,426,185.00
Landfill Fund					
55-11123 LANDFILL SAVINGS ACCOUNT #0187	\$ 64,675.20	\$ 80,577.37	\$ 106,169.90	\$ 118,376.47	\$ 141,876.47

TOWN OF HUACHUCA CITY
CASH ACCOUNTS

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>TAXES</u>					
10-31-100 AUTO LIEU TAX	7,522.76	53,130.73	89,855.00	36,524.27	59.3
10-31-200 REAL PROPERTY TAXES	5,537.09	87,123.17	94,900.00	27,778.83	70.7
10-31-240 FRANCHISE TAXES	1,813.01	7,218.55	17,250.00	10,033.45	41.8
10-31-250 CITY SALES TAXES	20,752.73	172,528.80	214,727.00	42,200.40	80.4
10-31-252 USE TAX PURCHASES	.00	.00	25,000.00	25,000.00	.0
10-31-254 USE TAX INVENTORY	.00	.00	25,000.00	25,000.00	.0
10-31-280 STATE SALES TAXES	15,637.72	100,251.93	172,379.00	72,127.07	58.2
TOTAL TAXES	51,363.31	400,248.98	838,911.00	238,682.02	62.7
<u>LICENSES AND PERMITS</u>					
10-32-100 BUILDING PERMITS	276.00	5,427.05	30,093.00	24,885.95	18.0
10-32-110 BUSINESS LICENSES	887.00	8,484.25	12,042.00	5,577.75	53.7
10-32-120 P&Z FEES	.00	210.00	1,305.00	1,095.00	16.1
TOTAL LICENSES AND PERMITS	1,163.00	12,101.30	43,440.00	31,338.70	27.8
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-100 STATE REVENUE SHARING	18,729.05	131,103.35	224,331.00	93,227.65	58.4
TOTAL INTERGOVERNMENTAL REVENUE	18,729.05	131,103.35	224,331.00	93,227.65	58.4
<u>CHARGES FOR SERVICE</u>					
10-34-100 ZONING FEES	.00	823.76	250.00	(573.76)	328.5
10-34-131 POLICE PROTECTION EQUIPMENT	11.87	28.83	100.00	71.17	28.8
10-34-132 POST TRAINING REIMBURSEMENTS	.00	.00	100.00	100.00	.0
10-34-140 AUCTION PROCEEDS	2,353.14	52,577.93	50,000.00	(2,577.93)	105.2
10-34-150 ANIMAL SHELTER REIMBURSEMENT	.00	.00	100.00	100.00	.0
10-34-160 KENNEL FEES	.00	181.00	1,000.00	819.00	18.1
10-34-170 ADMIN GARBAGE FEES	693.81	8,215.84	19,350.00	13,134.16	32.1
10-34-530 CITY BUS FEES/DONATIONS	.00	.00	2,000.00	2,000.00	.0
TOTAL CHARGES FOR SERVICE	3,056.82	59,827.36	72,900.00	13,072.84	82.1
<u>FINES</u>					
10-35-100 POLICE FINES	8,048.53	55,586.81	103,000.00	47,413.19	54.0
10-35-110 IMPOUND FEES	380.00	3,090.00	2,700.00	(390.00)	114.4
10-35-112 TOWING FEES	140.00	1,402.00	2,100.00	698.00	66.8
10-35-120 LIBRARY FEES & FINES	343.00	1,759.89	3,200.00	1,430.11	55.3
TOTAL FINES	8,892.53	61,848.70	111,000.00	48,151.30	55.7

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
MISCELLANEOUS REVENUE					
10-36-100 INTEREST	11,410.43	25,888.49	40,833.00	14,944.51	63.2
10-36-200 UNREALIZED GAIN	1,922.35	11,131.38	2,000.00	(9,131.38)	558.6
10-36-455 DONATIONS	175.00	1,433.00	100.00	(1,333.00)	1433.0
10-36-500 PARKS & REC REVENUE & FEES	.00	33.00	2,400.00	2,367.00	1.4
10-36-515 YOUTH SPONSERSHIP REVENUE	.00	.00	3,600.00	3,600.00	.0
10-36-900 MISCELLANEOUS	184.47	6,357.48	.00	(6,357.48)	.0
10-36-902 WORKERS' COMP REIMBURSEMENTS	.00	1,709.08	100.00	(1,609.08)	1709.1
10-36-903 DIESEL SALES (FIRE, SCHOOL)	1,312.43	7,424.74	22,000.00	14,575.26	33.8
10-36-904 WILDLAND REVENUE	.00	.00	2,500.00	2,500.00	.0
10-36-907 INSURANCE CLAIMS	.00	.00	100.00	100.00	.0
10-36-908 EMPLOYEE INSURANCE CONTRIBUTIO	2,085.03	8,890.13	25,000.00	16,109.87	35.4
10-36-910 LANDFILL LAND LEASE	58,578.58	410,057.08	702,855.00	282,897.94	58.3
10-36-950 RICO REVENUE(ASSET FORFEITURE)	.00	.00	8,400.00	8,400.00	.0
10-36-986 BUILDING LEASE RENT	.00	.00	15,000.00	15,000.00	.0
10-36-971 TOWER LEASE	.00	.00	62,984.00	62,984.00	.0
10-36-980 INSURANCE DIVIDEND	.00	.00	29,000.00	29,000.00	.0
10-36-990 MUFFIN MONSTER REPAYMENT	.00	3,500.00	3,500.00	.00	100.0
10-36-999 DAILY CASH REC OVER/SHORT ACCT	.00	40.00	10.00	(30.00)	400.0
TOTAL MISCELLANEOUS REVENUE	75,649.29	476,234.36	920,262.00	444,027.64	51.8
TOWN GRANTS					
10-37-155 DONATIONS - ANIMAL SHELTER	.00	500.00	5,000.00	4,500.00	10.0
10-37-156 ANIMAL SHELTER GRANTS	.00	.00	150,000.00	150,000.00	.0
10-37-456 DONATIONS - LIBRARY	500.00	2,100.00	3,000.00	900.00	70.0
10-37-457 LIBRARY GRANT	.00	32,150.00	100,000.00	67,850.00	32.2
10-37-458 SENIOR CENTER GRANT	.00	39.75	25,000.00	24,960.25	.2
10-37-467 POLICE DONATIONS	.00	.00	5,000.00	5,000.00	.0
10-37-480 SUMMER SPLASH GRANT	.00	6,263.85	5,000.00	(1,263.85)	125.3
10-37-906 GRANTS - POLICE AZDOHS	.00	.00	120,426.00	120,426.00	.0
10-37-908 GRANTS - IT	.00	.00	15,000.00	15,000.00	.0
10-37-909 BUILDING REGULATION GRANT	.00	.00	10,000.00	10,000.00	.0
10-37-911 GRANTS - POLICE AZGOHS	.00	.00	120,426.00	120,426.00	.0
10-37-913 USDA EQUIPMENT GRANT	.00	.00	80,000.00	80,000.00	.0
10-37-919 CITY BUS GRANT	.00	.00	75,000.00	75,000.00	.0
10-37-920 GENERAL ADMIN GRANT	.00	27,000.00	225,000.00	198,000.00	12.0
10-37-921 POLICE GRANT	.00	.00	25,000.00	25,000.00	.0
10-37-925 MISC GRANTS	.00	.00	25,000.00	25,000.00	.0
10-37-963 E-RATE	.00	2,363.14	150,000.00	147,636.86	1.6
10-37-965 SCBA GRANT	.00	.00	200,000.00	200,000.00	.0
10-37-966 SEWER POND PROJECT	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL TOWN GRANTS	500.00	70,446.54	3,318,852.00	3,248,405.46	2.1
TOTAL FUND REVENUE	157,356.00	1,211,810.59	5,329,898.00	4,117,885.41	22.7

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
COUNCIL					
10-42-100 PERSONNEL SERVICES	800.00	5,550.00	10,800.00	5,250.00	51.4
10-42-130 EMPLOYEE BENEFITS	74.09	455.89	930.00	473.11	48.1
10-42-220 ATTORNEY FEES	5,270.00	23,012.50	40,000.00	16,987.50	57.5
10-42-250 ADVERTISING	.00	78.32	1,500.00	1,423.68	5.1
10-42-290 OFFICE SUPPLIES	.00	38.87	200.00	161.13	18.4
10-42-530 COMMUNITY RELATIONS	.00	3,301.47	100.00	(3,201.47)	3301.5
10-42-640 MEMBERSHIP LEAGUE	.00	.00	5,720.00	5,720.00	.0
10-42-660 TRAVEL AND TRAINING	.00	1,527.78	1,300.00	(227.78)	117.5
10-42-670 BLDG LEASE PAYMENT	719.52	5,874.52	18,000.00	12,325.48	31.5
TOTAL COUNCIL	6,963.61	39,638.33	78,550.00	38,911.67	50.5
GENERAL ADMINISTRATION					
10-43-100 PERSONNEL SERVICES	16,711.45	92,920.84	155,370.00	63,449.16	59.4
10-43-102 NEW HIRE	.00	.00	150.00	150.00	.0
10-43-105 OVERTIME	.00	121.20	.00	(121.20)	.0
10-43-130 EMPLOYEE BENEFITS	3,407.49	25,603.07	57,063.00	30,459.93	46.6
10-43-250 ADVERTISING	.00	1,371.62	4,000.00	2,628.38	34.3
10-43-271 TELEPHONE	629.36	4,629.58	8,600.00	3,970.42	53.8
10-43-280 INSURANCE	155.90	26,538.55	48,891.00	22,352.45	54.3
10-43-290 OFFICE SUPPLIES	87.36	1,484.60	6,000.00	4,515.40	24.7
10-43-300 PRINTING	35.85	577.88	250.00	(327.88)	231.2
10-43-340 UTILITIES	527.45	3,520.57	7,956.00	4,435.43	44.3
10-43-360 CONTRACT LABOR	89.73	395.89	1,700.00	1,304.11	23.3
10-43-440 POSTAGE	125.88	890.63	3,500.00	2,609.37	25.5
10-43-470 VEHICLE EXPENSE	.00	48.05	600.00	551.95	8.0
10-43-475 FUEL EXPENSE	82.20	178.08	600.00	421.92	29.7
10-43-480 COMPUTER EXPENSE	1,288.18	6,299.88	3,158.00	(3,143.88)	199.6
10-43-500 BUILDING MAINTENANCE	132.70	4,033.22	3,210.00	(823.22)	125.7
10-43-610 EQUIPMENT MAINTENANCE	.00	23.57	500.00	476.43	4.7
10-43-640 MEMBERSHIP	348.00	1,824.00	1,500.00	(124.00)	108.3
10-43-650 AUDIT	1,625.00	30,082.86	35,750.00	5,667.14	84.2
10-43-660 TRAVEL AND TRAINING	50.00	2,136.02	4,000.00	1,863.98	53.4
10-43-690 ELECTION SUPPLIES	.00	.00	100.00	100.00	.0
10-43-703 CODIFYING/DIGITIZING	1,285.20	1,898.30	2,100.00	401.70	80.9
10-43-705 CAPITAL LEASE EXPENSE	614.10	8,346.19	7,000.00	653.81	90.7
10-43-840 CAPITAL OUTLAY - EQUIPMENT	.00	848.35	100.00	(748.35)	848.4
10-43-850 HURF REPAYMENT	.00	.00	17,550.00	17,550.00	.0
TOTAL GENERAL ADMINISTRATION	27,198.65	212,372.96	370,848.00	158,273.04	57.3

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
MAGISTRATE					
10-45-100 PERSONNEL SERVICES	1,616.00	12,978.60	12,857.00	(121.50)	101.0
10-45-106 OVERTIME	.00	121.20	500.00	378.80	24.2
10-45-120 PROSECUTION FEES	940.50	2,959.00	8,800.00	3,841.00	44.8
10-45-130 EMPLOYEE BENEFITS	829.34	4,709.10	4,801.00	(108.10)	102.4
10-45-221 COURT APPT ATTORNEYS	.00	300.00	9,200.00	8,900.00	3.3
10-45-250 CONTRACT LABOR-PRO TEM	210.00	1,235.00	1,000.00	(235.00)	123.5
10-45-290 OFFICE SUPPLIES	.00	70.75	450.00	379.25	15.7
10-45-360 CONTRACT LABOR-JUDGE	600.00	4,200.00	10,000.00	5,800.00	42.0
10-45-361 CONTRACT LABOR - SECURITY	114.00	1,080.00	1,700.00	620.00	63.5
10-45-480 COMPUTER EXPENSE	.00	1,125.00	2,500.00	1,375.00	45.0
10-45-860 TRAVEL/TRAINING	.00	1,239.89	500.00	(739.89)	247.9
10-45-810 JAIL FEES	475.00	3,337.54	4,500.00	1,162.46	74.2
TOTAL MAGISTRATE	4,584.84	33,355.78	54,408.00	21,052.22	61.3
IT					
10-48-101 CONTRACT LABOR	1,967.50	13,772.50	23,725.00	9,952.50	58.1
10-48-210 SUBSCRIPTIONS	.00	11,432.90	13,040.00	1,607.10	87.7
10-48-275 CELL PHONE	1,663.12	11,799.99	18,690.00	7,890.01	60.0
10-48-804 SOFTWARE LICENSING	.00	.00	100.00	100.00	.0
10-48-840 CAPITAL OUTLAY	.00	.00	7,750.00	7,750.00	.0
TOTAL IT	3,630.62	37,005.39	64,295.00	27,289.61	57.6

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
POLICE					
10-51-100 PERSONNEL SERVICES	21,343.50	184,333.68	310,822.00	126,488.42	58.3
10-51-102 NEW HIRE	.00	636.50	.00	(636.50)	.0
10-51-105 OVERTIME	350.58	2,890.10	4,000.00	1,109.90	72.3
10-51-107 STAND BY	.00	342.50	.00	(342.50)	.0
10-51-110 UNIFORM EXPENSE	1,070.65	2,874.61	3,000.00	125.39	95.8
10-51-130 EMPLOYEE BENEFITS	5,949.18	49,769.93	203,320.00	153,550.07	24.5
10-51-135 PUBLIC SAFETY RETIREMENT	3,744.19	32,162.65	.00	(32,162.65)	.0
10-51-221 PSRS BOARD ATTORNEY	.00	.00	100.00	100.00	.0
10-51-222 SEACOMCCSO CONTRACT	20,487.50	61,482.50	61,950.00	20,467.50	75.0
10-51-230 PROFESSIONAL SERVICES	.00	2,144.00	3,500.00	1,356.00	61.3
10-51-240 PROSECUTION FEES	940.50	2,958.00	6,900.00	3,941.00	44.8
10-51-271 TELEPHONE	317.28	2,524.59	4,900.00	2,375.41	51.5
10-51-280 OFFICE SUPPLIES	.00	428.65	300.00	(128.65)	142.9
10-51-295 PRINTING EXPENSE	.00	33.77	200.00	166.23	16.9
10-51-340 UTILITIES	468.81	3,102.37	7,956.00	4,853.63	39.0
10-51-380 CONTRACT LABOR	89.73	395.90	.00	(395.90)	.0
10-51-385 SHREDDING SERVICES	.00	184.45	.00	(184.45)	.0
10-51-480 MAINTENANCE AND SUPPLIES	25.53	9,312.77	3,500.00	(5,812.77)	288.1
10-51-486 WEAPONS AND AMMUNITION	.00	.00	500.00	500.00	.0
10-51-470 VEHICLE EXPENSE	971.71	11,020.27	6,000.00	(5,020.27)	163.7
10-51-475 POLICE FUEL EXPENSE	805.95	6,993.72	12,000.00	5,006.28	58.3
10-51-480 COMPUTER EXPENSE	.00	20.48	1,800.00	1,679.52	1.3
10-51-505 POLICE VEHICLE IMPOUND FEE	.00	2,062.57	2,000.00	(62.57)	103.1
10-51-510 IMPOUND ADMIN	(150.00)	(1,800.00)	.00	1,800.00	.0
10-51-620 EQUIP REPAIR AND MAINTENANCE	225.38	808.64	4,900.00	4,091.36	16.5
10-51-640 MEMBERSHIP	.00	.00	200.00	200.00	.0
10-51-660 TRAVEL AND TRAINING	26.06	5,769.65	8,850.00	3,080.35	65.2
10-51-685 COMMUNITY RELATIONS	.00	.00	100.00	100.00	.0
10-51-705 CAPITAL LEASE	198.49	1,801.37	2,800.00	1,198.63	57.2
10-51-840 POLICE CAPITAL OUTLAY	.00	.00	2,900.00	2,900.00	.0
10-51-841 VEHICLE LEASE	.00	.00	8,000.00	8,000.00	.0
10-51-850 NEW EQUIPMENT	.00	82.12	.00	(82.12)	.0
10-51-856 BODY WORN CAMERA PROGRAM	.00	.00	4,100.00	4,100.00	.0
10-51-857 ASSET FORFEITURE EXPENSES	.00	.00	500.00	500.00	.0
TOTAL POLICE	58,965.02	382,118.69	684,598.00	302,479.31	55.8

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>ANIMAL SHELTER</u>					
10-52-100 PERSONNEL SERVICES	1,458.00	12,570.75	12,480.00	(90.75)	100.7
10-52-110 ANIMAL SHELTER UNIFORMS	89.83	138.52	300.00	161.48	46.2
10-52-130 EMPLOYEE BENEFITS	205.83	1,762.51	1,900.00	137.49	92.8
10-52-290 OFFICE SUPPLIES	.00	28.30	.00	(28.30)	.0
10-52-310 INSURANCE	.00	189.40	400.00	210.60	47.4
10-52-340 UTILITIES	.00	115.74	.00	(115.74)	.0
10-52-460 MAINTENANCE AND SUPPLIES	.00	101.79	.00	(101.79)	.0
10-52-483 MEDICE/VACCINE	.00	371.98	12,500.00	12,128.02	3.0
10-52-484 ANIMAL LICENSE FEES	.00	.00	50.00	50.00	.0
10-52-485 HEALTH AND SAFETY	.00	.00	100.00	100.00	.0
10-52-487 SV CONTRACT PAYMENT	3,860.00	5,445.00	2,450.00	(2,995.00)	222.2
10-52-470 VEHICLE MAINT	.00	408.50	500.00	91.50	81.7
10-52-475 FUEL EXPENSE	42.28	353.04	.00	(353.04)	.0
10-52-880 TRAVEL & TRAINING	.00	1,100.00	500.00	(600.00)	220.0
TOTAL ANIMAL SHELTER	5,455.95	22,593.53	31,180.00	8,585.47	72.5
<u>FIRE</u>					
10-53-340 UTILITIES	983.85	5,427.23	15,844.00	10,216.77	34.7
10-53-360 CONTRACTED PERSONNEL SERVICES	102,500.00	307,500.00	410,000.00	102,500.00	75.0
10-53-386 INSURANCE	.00	1,704.60	3,200.00	1,495.40	53.3
10-53-450 EQUIPMENT/TRUCK MAINTENANCE	.00	225.37	.00	(225.37)	.0
10-53-470 VEHICLE EXPENSE	225.37	1,080.86	.00	(1,080.86)	.0
TOTAL FIRE	103,389.02	315,938.06	428,844.00	112,905.94	73.7
<u>BUILDING REGULATION</u>					
10-54-360 CONTRACT LABOR	4,200.00	30,150.00	57,000.00	26,850.00	52.9
10-54-760 BLDG REGULATION SUPPLIES	.00	207.85	600.00	392.15	34.8
10-54-801 ABATEMENT	.00	.00	2,000.00	2,000.00	.0
TOTAL BUILDING REGULATION	4,200.00	30,357.85	59,600.00	29,242.15	50.9

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
10-57-100 PERSONNEL SERVICES	1,098.57	8,031.87	14,441.00	6,409.13	55.8
10-57-105 OVERTIME	18.53	501.67	250.00	(251.67)	200.7
10-57-107 STAND BY	.00	134.00	.00	(134.00)	.0
10-57-110 UNIFORM EXPENSE	105.08	759.56	5,000.00	4,240.44	15.2
10-57-130 EMPLOYEE BENEFITS	359.57	2,783.35	9,782.00	6,978.65	28.5
10-57-280 INSURANCE	.00	833.38	1,555.00	721.64	53.8
10-57-340 UTILITIES	2,456.22	17,881.47	25,000.00	7,318.53	70.7
10-57-380 CONTRACT LABOR	158.41	1,358.41	1,000.00	(358.41)	135.8
10-57-480 MAINTENANCE AND SUPPLIES	83.08	1,757.31	1,715.00	(42.31)	102.5
10-57-475 FUEL EXPENSE	76.11	903.83	1,000.00	96.17	90.4
10-57-610 EQUIPMENT MAINTENANCE	.00	10,353.74	4,000.00	(6,353.74)	258.8
TOTAL PUBLIC WORKS	4,353.53	45,098.57	63,723.00	18,624.43	70.8
<u>CITY POOL</u>					
10-58-100 PERSONNEL SERVICES	.00	5,516.25	11,385.00	5,868.75	48.5
10-58-130 EMPLOYEE BENEFITS	.00	834.88	1,300.00	465.12	64.2
10-58-270 PHONE	.00	.00	100.00	100.00	.0
10-58-340 UTILITIES	500.89	3,541.93	6,100.00	2,558.07	58.1
10-58-480 MAINTENANCE AND SUPPLIES	.00	1,285.03	2,600.00	1,314.97	48.4
10-58-880 CERTIFYING	.00	.00	300.00	300.00	.0
TOTAL CITY POOL	500.89	11,178.09	21,785.00	10,806.91	51.3
<u>SUMMER SPLASH</u>					
10-59-100 PERSONNEL SERVICES	.00	2,105.50	4,500.00	2,394.50	48.8
10-59-102 NEW HIRE	.00	80.00	.00	(80.00)	.0
10-59-130 EMPLOYEE BENEFITS	.00	215.89	250.00	34.31	86.3
10-59-480 SUPPLIES	.00	.00	250.00	250.00	.0
TOTAL SUMMER SPLASH	.00	2,381.19	5,000.00	2,618.81	47.8
<u>PARKS & RECREATION</u>					
10-60-480 MAINTENANCE AND SUPPLIES	137.99	2,828.88	2,000.00	(928.88)	148.3
10-60-530 COMMUNITY RELATIONS/JULY 4TH	.00	.00	8,000.00	8,000.00	.0
10-60-704 SPECIAL ACTIVITIES	484.81	949.42	800.00	(149.42)	118.7
TOTAL PARKS & RECREATION	622.80	3,878.30	10,800.00	6,923.70	35.9

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY AND COMMUNITY SERVICES</u>					
10-62-100 PERSONNEL SERVICES	8,310.40	47,240.40	88,162.00	41,911.60	53.0
10-62-102 NEW HIRE	.00	30.00	.00	(30.00)	.0
10-62-130 EMPLOYEE BENEFITS	733.53	5,230.08	9,788.00	4,557.92	53.4
10-62-271 TELEPHONE	173.66	1,185.23	2,100.00	914.77	58.4
10-62-280 INSURANCE	.00	189.40	400.00	210.60	47.4
10-62-290 OFFICE SUPPLIES	298.90	829.88	1,800.00	870.12	42.0
10-62-340 UTILITIES	803.38	5,449.10	10,800.00	5,150.90	51.4
10-62-388 INMATE/JANITORIAL	98.75	727.08	1,300.00	572.92	55.9
10-62-480 MAINTENANCE AND SUPPLIES	458.15	982.79	750.00	(242.79)	132.4
10-62-478 FUEL	.00	.00	80.00	80.00	.0
10-62-480 COMPUTER EXPENSE	.00	.00	2,885.00	2,885.00	.0
10-62-481 INTERNET	.00	437.87	4,000.00	3,562.13	11.0
10-62-820 VEHICLE REPAIR & MAINT	.00	.00	400.00	400.00	.0
10-62-840 MEMBERSHIP	.00	.00	100.00	100.00	.0
10-62-880 TRAVEL AND TRAINING	.00	444.72	730.00	285.28	60.9
10-62-703 COMMUNITY RELATIONS	.00	297.00	100.00	(197.00)	297.0
10-62-705 CAPITAL OUTLAY	.00	2,801.55	3,700.00	1,098.45	70.3
TOTAL LIBRARY AND COMMUNITY SERVICES	8,878.77	65,455.10	127,385.00	61,908.90	51.4
<u>CITY BUS</u>					
10-65-280 INSURANCE	.00	340.82	700.00	359.08	48.7
10-65-482 BUS STOP CONSTRUCTION	.00	.00	2,000.00	2,000.00	.0
TOTAL CITY BUS	.00	340.82	2,700.00	2,359.08	12.6
<u>SENIOR CENTER</u>					
10-68-280 SUPPLIES	.00	1,805.01	2,000.00	394.99	80.3
10-68-340 UTILITIES	288.24	2,334.87	4,800.00	2,465.33	48.8
10-68-482 PEST CONTROL	45.00	180.00	550.00	370.00	32.7
TOTAL SENIOR CENTER	333.24	4,119.88	7,350.00	3,230.32	56.1

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
TOWN GRANTS					
10-89-800 SHELTER DONATIONS EXP	.00	.00	5,000.00	5,000.00	.0
10-89-801 ANIMAL SHELTER GRANT EXP	.00	.00	150,000.00	150,000.00	.0
10-89-802 LIBRARY DONATIONS EXP	.00	12,304.37	3,000.00	(9,304.37)	410.2
10-89-803 IT GRANT EXP	.00	.00	15,000.00	15,000.00	.0
10-89-804 MISC EXP	.00	50.00	225,000.00	224,950.00	.0
10-89-805 BUILDING REGULATION EXP	.00	.00	10,000.00	10,000.00	.0
10-89-806 LIBRARY GRANTS EXP	6,575.00	7,858.82	100,000.00	92,141.38	7.9
10-89-807 SENIOR CENTER GRANT EXP	.00	.00	25,000.00	25,000.00	.0
10-89-808 SUMMER SPLASH GRANT EXP	.00	.00	5,000.00	5,000.00	.0
10-89-809 EDA GRANTS EXP	.00	.00	25,000.00	25,000.00	.0
10-89-810 E-RATE EXP	1,490.37	11,478.87	150,000.00	138,523.33	7.7
10-89-845 POLICE GRANT EXP	.00	.00	30,000.00	30,000.00	.0
10-89-846 AZDOHS GRANT EXPENDITURES	.00	.00	120,428.00	120,428.00	.0
10-89-847 AZGOHS GRANT EXPENDITURES	.00	.00	120,428.00	120,428.00	.0
10-89-849 BUS LINE EXP	.00	.00	75,000.00	75,000.00	.0
10-89-850 SCBA GRANT EXP	.00	.00	200,000.00	200,000.00	.0
10-89-851 USDA EQUIPMENT GRANT	.00	.00	80,000.00	80,000.00	.0
10-89-854 WIFA LOAN	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL TOWN GRANTS	8,065.37	31,889.68	3,318,852.00	3,287,162.34	1.0
TOTAL FUND EXPENDITURES	235,018.11	1,237,520.10	5,329,698.00	4,092,175.90	23.2
NET REVENUE OVER EXPENDITURES	(77,852.11)	(25,709.51)	.00	25,709.51	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

POLICE - DHS GRANT - BP OT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
12-30-800 DHS GRANT BP O/T	.00	17,020.74	135,000.00	117,979.26	12.6
TOTAL REVENUE	.00	17,020.74	135,000.00	117,979.26	12.6
TOTAL FUND REVENUE	.00	17,020.74	135,000.00	117,979.26	12.6

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

POLICE - DHS GRANT - BP OT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
12-40-130 EMPLOYEE BENEFITS	522.80	3,311.26	135,000.00	131,688.74	2.5
12-40-131 DUI TASK FORCE OVER TIME	280.36	2,817.53	.00	(2,817.53)	.0
12-40-135 PUBLIC SAFETY RETIREMENT	361.32	3,381.30	.00	(3,381.30)	.0
12-40-840 AUTHORIZED EXPENDITURES	1,513.89	12,685.87	.00	(12,685.87)	.0
TOTAL EXPENDITURES	2,708.16	22,195.96	135,000.00	112,804.04	16.4
TOTAL FUND EXPENDITURES	2,708.16	22,195.96	135,000.00	112,804.04	16.4
NET REVENUE OVER EXPENDITURES	(2,708.16)	(5,175.22)	.00	5,175.22	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

FIRE TRUCK FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
REVENUE					
14-30-800 GRANT REVENUE	<u>.00</u>	<u>.00</u>	<u>200,000.00</u>	<u>200,000.00</u>	<u>.0</u>
TOTAL REVENUE	<u>.00</u>	<u>.00</u>	<u>200,000.00</u>	<u>200,000.00</u>	<u>.0</u>
TOTAL FUND REVENUE	<u>.00</u>	<u>.00</u>	<u>200,000.00</u>	<u>200,000.00</u>	<u>.0</u>

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

FIRE TRUCK FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
14-40-860 AUTHORIZED EXPENDITURES	.00	.00	200,000.00	200,000.00	.0
TOTAL EXPENDITURES	.00	.00	200,000.00	200,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	200,000.00	200,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

TRUST FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
20-30-200	FINES AND BAILS	9,985.42	95,874.22	173,951.00	77,776.78	55.2
20-30-300	BONDS	.00	.00	100.00	100.00	.0
20-30-400	RESTITUTION	.00	.00	100.00	100.00	.0
20-30-500	JCEF	.00	.00	100.00	100.00	.0
	TOTAL REVENUE	9,985.42	95,874.22	173,951.00	78,076.78	55.1
	TOTAL FUND REVENUE	9,985.42	95,874.22	173,951.00	78,076.78	55.1

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

		TRUST FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
20-40-200	FINES AND BAILS	9,164.10	102,042.17	173,761.00	71,708.83	58.7
20-40-400	RESTITUTION	84.46	323.68	.00	(323.68)	.0
20-40-401	BOND	.00	.00	100.00	100.00	.0
20-40-600	JCEF	.00	.00	100.00	100.00	.0
TOTAL EXPENDITURES		9,248.56	102,365.75	173,961.00	71,585.25	58.9
TOTAL FUND EXPENDITURES		9,248.56	102,365.75	173,961.00	71,585.25	58.9
NET REVENUE OVER EXPENDITURES		736.87	(6,491.53)	.00	6,491.53	.0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

INVESTMENT TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
22-30-100 INTEREST REVENUE	.00	1.06	.00	(1.06)	.0
TOTAL REVENUE	.00	1.06	.00	(1.06)	.0
TOTAL FUND REVENUE	.00	1.06	.00	(1.06)	.0

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

INVESTMENT TRUST FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
22-40-800 MISCELLANEOUS EXPENSE	.00	599.00	.00	(599.00)	.0
TOTAL EXPENDITURES	.00	599.00	.00	(599.00)	.0
TOTAL FUND EXPENDITURES	.00	599.00	.00	(599.00)	.0
NET REVENUE OVER EXPENDITURES	.00	(597.95)	.00	597.95	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

ROAD USER FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
23-30-300	GAS TAX REVENUES - HURF	12,540.95	91,131.78	150,048.00	58,916.22	80.7
23-30-320	HURF REPAYMENT	12,863.47	12,863.47	17,055.00	4,191.53	75.4
23-30-800	MISCELLANEOUS REVENUE	.00	.00	100.00	100.00	.0
	TOTAL REVENUE	25,404.42	103,995.25	167,203.00	63,207.75	82.2
	TOTAL FUND REVENUE	25,404.42	103,995.25	167,203.00	63,207.75	82.2

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

ROAD USER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>ROAD USERS ADMIN</u>					
23-40-100 PERSONNEL SERVICES	.00	.00	45,868.00	45,868.00	.0
23-40-130 EMPLOYEE BENEFITS	.00	.00	24,558.00	24,558.00	.0
23-40-480 MAINTENANCE AND SUPPLIES	.00	227.89	6,000.00	5,772.11	3.8
23-40-470 VEHICLE EXPENSE	.00	.00	2,500.00	2,500.00	.0
23-40-475 FUEL	.00	.00	1,080.00	1,080.00	.0
23-40-490 ROAD REPAIR	.00	.00	56,472.00	56,472.00	.0
23-40-810 EQUIPMENT REPAIR	.00	.00	5,000.00	5,000.00	.0
23-40-831 CAPITAL OUTLAY	.00	.00	25,725.00	25,725.00	.0
TOTAL ROAD USERS ADMIN	<u>.00</u>	<u>227.89</u>	<u>167,203.00</u>	<u>166,975.11</u>	<u>.1</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>227.89</u>	<u>167,203.00</u>	<u>166,975.11</u>	<u>.1</u>
NET REVENUE OVER EXPENDITURES	<u>25,404.42</u>	<u>103,767.38</u>	<u>.00</u>	<u>(103,767.38)</u>	<u>.0</u>

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

		FUND 28				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 30</u>						
28-30-300	STATE HURF	.00	197,802.20	.00	(197,802.20)	.0
TOTAL SOURCE 30		.00	197,802.20	.00	(197,802.20)	.0
TOTAL FUND REVENUE		.00	197,802.20	.00	(197,802.20)	.0

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

		FUND 28				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
28-40-122	MISC. EXPENSE	<u>19,730.26</u>	<u>24,727.26</u>	<u>.00</u>	<u>(24,727.26)</u>	<u>.0</u>
	TOTAL DEPARTMENT 40	<u>19,730.26</u>	<u>24,727.26</u>	<u>.00</u>	<u>(24,727.26)</u>	<u>.0</u>
	TOTAL FUND EXPENDITURES	<u>19,730.26</u>	<u>24,727.26</u>	<u>.00</u>	<u>(24,727.26)</u>	<u>.0</u>
	NET REVENUE OVER EXPENDITURES	<u>(19,730.26)</u>	<u>173,074.94</u>	<u>.00</u>	<u>(173,074.94)</u>	<u>.0</u>

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

GRANT OPPORTUNITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
GRANT EXPENDITURES					
29-40-840 AUTHORIZED EXPENDITURES	282.11	282.11	.00	(282.11)	.0
TOTAL GRANT EXPENDITURES	282.11	282.11	.00	(282.11)	.0
TOTAL FUND EXPENDITURES	282.11	282.11	.00	(282.11)	.0
NET REVENUE OVER EXPENDITURES	(282.11)	(282.11)	.00	282.11	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

WATER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
REVENUE					
51-30-100 INTEREST EARNINGS	.00	.00	250.00	250.00	.0
51-30-200 WATER SALES	29,580.45	219,118.59	246,553.00	27,434.41	88.9
51-30-202 RC: RECONNECT FEE	.00	1,170.00	850.00	(320.00)	137.7
51-30-203 WTO: WATER TURN ON FEE	.00	180.00	.00	(180.00)	.0
51-30-300 CONNECTION FEES	135.00	885.00	850.00	(15.00)	101.8
51-30-400 PENALTIES & FORFEITURES	1,238.48	6,388.65	12,000.00	5,611.35	53.1
51-30-900 MISCELLANEOUS	.00	45.00	250.00	205.00	18.0
TOTAL REVENUE	30,953.93	227,725.24	260,753.00	33,027.76	87.3
 TOTAL FUND REVENUE	 30,953.93	 227,725.24	 260,753.00	 33,027.76	 87.3

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

WATER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
WATER EXPENDITURES					
51-40-100 PERSONNEL SERVICES	4,843.50	36,143.24	64,965.00	28,841.76	55.6
51-40-105 OVERTIME	63.36	2,257.40	1,200.00	(1,057.40)	188.1
51-40-107 STAND BY TIME	.00	603.00	4,160.00	3,557.00	14.5
51-40-110 UNIFORM EXPENSE	105.08	740.90	2,400.00	1,659.10	30.9
51-40-130 EMPLOYEE BENEFITS	1,696.52	12,750.41	43,730.00	30,979.59	29.2
51-40-280 INSURANCE	.00	1,866.72	3,110.00	1,443.28	53.6
51-40-290 OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
51-40-340 UTILITIES	2,675.55	24,968.32	43,200.00	18,231.68	57.8
51-40-360 CONTRACT LABOR	655.42	4,658.41	11,700.00	6,841.59	41.5
51-40-370 SALES TAX	2,245.50	18,302.26	12,700.00	(5,602.26)	144.1
51-40-440 POSTAGE	125.87	882.62	3,400.00	2,517.38	26.0
51-40-460 MAINTENANCE & SUPPLIES	740.78	8,142.70	20,000.00	11,857.30	40.7
51-40-470 VEHICLE EXPENSE	63.84	3,707.80	3,500.00	(207.80)	105.9
51-40-475 FUEL EXPENSE	968.36	8,142.72	8,000.00	(142.72)	101.8
51-40-480 COMPUTER EXPENSE	.00	.00	200.00	200.00	.0
51-40-510 WATER TESTS	180.00	3,320.00	12,400.00	9,080.00	26.8
51-40-510 EQUIPMENT MAINTENANCE	1,331.84	12,923.03	7,900.00	(5,023.03)	163.6
51-40-550 PROFESSIONAL SERVICES	2,241.25	13,755.78	8,938.00	(4,817.78)	153.9
51-40-660 TRAVEL	.00	.00	400.00	400.00	.0
51-40-840 WATER CAPITAL OUTLAY	.00	.00	100.00	100.00	.0
51-40-900 BAD DEBT EXPENSE	.00	.00	100.00	100.00	.0
51-40-950 WATER TRANSFER TO SAVINGS	.00	.00	8,430.00	8,430.00	.0
TOTAL WATER EXPENDITURES	18,057.87	153,165.31	260,753.00	107,587.69	58.7
TOTAL FUND EXPENDITURES	18,057.87	153,165.31	260,753.00	107,587.69	58.7
NET REVENUE OVER EXPENDITURES	12,896.06	74,559.93	.00	(74,559.93)	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

SEWER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
REVENUE					
52-30-100 INTEREST EARNINGS	.00	.00	500.00	500.00	.0
52-30-200 SEWER SERVICES	21,064.25	145,688.90	218,346.00	71,157.10	67.2
52-30-300 CONNECTION FEES	.00	.00	1,000.00	1,000.00	.0
TOTAL REVENUE	21,064.25	145,688.90	218,346.00	72,657.10	66.7
TOTAL FUND REVENUE	21,064.25	145,688.90	218,346.00	72,657.10	66.7

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

SEWER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
SEWER EXPENDITURES					
52-40-100 PERSONNEL SERVICES	4,943.47	36,142.99	64,985.00	28,842.01	55.6
52-40-106 OVERTIME	83.36	2,257.35	1,000.00	(1,257.35)	225.7
52-40-107 STAND BY TIME	.00	603.00	4,180.00	3,557.00	14.5
52-40-110 UNIFORM EXPENSE	105.06	740.97	2,400.00	1,659.03	30.9
52-40-130 EMPLOYEE BENEFITS	1,657.14	12,671.25	43,790.00	31,058.75	29.0
52-40-280 INSURANCE	.00	1,666.72	3,110.00	1,443.28	53.6
52-40-340 UTILITIES	626.66	3,335.37	7,100.00	3,764.63	47.0
52-40-360 CONTRACT LABOR	556.41	10,658.40	18,000.00	7,341.60	58.2
52-40-440 POSTAGE	125.88	882.84	.00	(882.84)	.0
52-40-460 MAINTENANCE AND SUPPLIES	.00	6,041.09	10,000.00	3,958.91	60.4
52-40-470 VEHICLE EXPENSE	.00	464.91	3,000.00	2,535.09	15.5
52-40-475 FUEL	988.36	8,142.72	8,000.00	(142.72)	101.8
52-40-480 COMPUTER EXPENSE	.00	.00	200.00	200.00	.0
52-40-516 ADEQ FEES	.00	3,500.00	1,000.00	(2,500.00)	350.0
52-40-610 EQUIPMENT MAINTENANCE	.00	1,309.23	6,000.00	4,690.77	21.8
52-40-630 SEWER CHEMICALS	.00	.00	800.00	800.00	.0
52-40-650 PROFESSIONAL SERVICES	406.25	6,384.37	8,938.00	2,553.63	71.4
52-40-702 SEWAGE POND COMPLIANCE	292.50	2,695.00	5,000.00	2,305.00	53.9
52-40-900 BAD DEBT EXPENSE	.00	.00	100.00	100.00	.0
52-40-925 MUFFIN MONSTER PAYMENT	.00	3,500.00	3,500.00	.00	100.0
52-40-950 PAYMENT ON WIFA LOAN	.00	.00	25,000.00	25,000.00	.0
52-40-960 TRANSFER TO SAVINGS	.00	.00	2,323.00	2,323.00	.0
TOTAL SEWER EXPENDITURES	9,765.09	100,998.01	218,346.00	117,349.99	48.3
TOTAL FUND EXPENDITURES	9,765.09	100,998.01	218,346.00	117,349.99	48.3
NET REVENUE OVER EXPENDITURES	11,299.16	44,692.89	.00	(44,692.89)	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

GARBAGE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
54-30-100 INTEREST EARNINGS	.00	.00	750.00	750.00	.0
54-30-200 SALES RECEIPTS	11,567.58	81,018.57	144,250.00	63,231.43	56.2
TOTAL REVENUE	11,567.58	81,018.57	145,000.00	63,981.43	56.9
TOTAL FUND REVENUE	11,567.58	81,018.57	145,000.00	63,981.43	56.9

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

GARBAGE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>GARBAGE EXPENDITURES</u>					
54-40-380 CONTRACT LABOR	10,736.65	74,637.61	122,000.00	47,362.39	61.2
54-40-450 EQUIPMENT/SUPPLIES	.00	.00	1,750.00	1,750.00	.0
54-40-821 TOWN TRASH SERVICE	137.12	165.12	1,900.00	1,734.88	8.7
54-40-850 ADMIN FEES TRANSFER TO GF	663.81	6,215.84	19,350.00	13,134.16	32.1
TOTAL GARBAGE EXPENDITURES	11,567.58	81,018.57	145,000.00	63,981.43	55.9
TOTAL FUND EXPENDITURES	11,567.58	81,018.57	145,000.00	63,981.43	55.9
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

LANDFILL FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
55-30-100	INTEREST EARNINGS	.00	.00	500.00	500.00	.0
55-30-200	SALES - LANDFILL	98,517.70	706,089.85	1,257,258.00	551,168.15	56.2
55-30-201	LATE PENALTIES	.00	.00	1,000.00	1,000.00	.0
55-30-205	MISC.REVENUE	.00	360.16	2,500.00	2,149.84	14.0
55-30-210	TIPPING FEES	14,836.84	83,719.44	135,600.00	51,880.56	61.7
	TOTAL REVENUE	111,454.34	790,159.45	1,396,858.00	606,698.55	56.6
	<u>SOURCE 36</u>					
55-36-400	SALE OF FIXED ASSETS	.00	102,375.00	155,000.00	52,625.00	66.1
55-36-405	RECYCLE	.00	.00	6,000.00	6,000.00	.0
	TOTAL SOURCE 36	.00	102,375.00	161,000.00	58,625.00	63.6
	TOTAL FUND REVENUE	111,454.34	892,534.45	1,557,858.00	665,323.55	57.3

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
LANDFILL EXPENDITURES					
55-40-100 PERSONNEL SERVICES	16,370.76	106,055.32	211,222.00	105,166.68	50.2
55-40-102 NEW HIRE	.00	330.00	200.00	(130.00)	165.0
55-40-106 OVERTIME	1,522.28	9,317.33	7,500.00	(1,817.33)	124.2
55-40-110 UNIFORM EXPENSE	422.78	2,677.33	6,000.00	3,322.67	44.6
55-40-130 EMPLOYEE BENEFITS	6,082.80	40,009.59	136,807.00	96,797.41	29.3
55-40-250 ADVERTISING	.00	150.09	750.00	599.91	20.0
55-40-285 BANK COSTS/FEEs	2,931.28	21,535.63	34,500.00	12,964.37	82.4
55-40-280 INSURANCE	.00	3,257.68	6,100.00	2,842.32	53.4
55-40-290 OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
55-40-337 PROPERTY LEASE	58,579.58	410,057.06	702,955.00	292,897.94	58.3
55-40-340 UTILITIES	1,274.20	7,448.73	21,600.00	14,151.27	34.6
55-40-350 SAFETY EQUIPMENT	.00	.00	400.00	400.00	.0
55-40-380 CONTRACT LABOR	6,149.51	30,472.04	30,500.00	27.96	98.9
55-40-440 POSTAGE	125.87	882.61	.00	(882.61)	.0
55-40-480 MAINTENANCE & SUPPLIES	1,881.07	38,107.05	45,000.00	6,892.95	84.7
55-40-470 VEHICLE EXPENSE	.00	3,079.29	500.00	(2,579.29)	615.9
55-40-475 FUEL EXPENSE	5,783.50	34,487.93	81,000.00	46,512.07	42.6
55-40-480 COMPUTER EXPENSE	924.10	1,217.28	3,000.00	1,782.74	40.6
55-40-500 BUILDING MAINTENANCE	.00	1,502.50	250.00	(1,252.50)	601.0
55-40-510 LAB FEES	2,316.00	4,632.00	7,000.00	2,368.00	68.2
55-40-515 ENGINEERING SERVICES	.00	.00	1,000.00	1,000.00	.0
55-40-516 ADEQ FEES	.00	6,584.25	10,000.00	3,415.75	65.8
55-40-610 EQUIPMENT MAINTENANCE	9,272.86	73,111.07	40,000.00	(33,111.07)	182.8
55-40-650 PROFESSIONAL SERVICES/AUDIT	812.50	12,788.75	17,875.00	5,106.25	71.4
55-40-880 TRAVEL - TRAVEL/TRAINING	.00	.00	500.00	500.00	.0
55-40-705 CAPITAL LEASE	6,764.69	47,352.83	81,180.00	33,827.17	58.3
55-40-840 LANDFILL CAPITAL OUTLAY	.00	38,978.35	108,519.00	69,540.65	35.9
55-40-855 METHANE MONITORING	.00	2,156.40	2,500.00	343.60	85.3
TOTAL LANDFILL EXPENDITURES	120,223.77	896,151.09	1,557,858.00	661,706.91	57.5
TOTAL FUND EXPENDITURES	120,223.77	896,151.09	1,557,858.00	661,706.91	57.5
NET REVENUE OVER EXPENDITURES	(8,789.43)	(3,616.64)	.00	3,616.64	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

		FUND 88				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 30</u>						
88-30-200	HOLIDAY FUND DONATION	167.50	3,739.64	2,000.00	(1,739.64)	187.0
	TOTAL SOURCE 30	167.50	3,739.64	2,000.00	(1,739.64)	187.0
	TOTAL FUND REVENUE	167.50	3,739.64	2,000.00	(1,739.64)	187.0

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020**

	FUND 86				
	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
86-40-100 CHILDREN'S FUND GIFTS/FOOD	<u>.00</u>	<u>.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>.0</u>
TOTAL DEPARTMENT 40	<u>.00</u>	<u>.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>167.60</u>	<u>3,739.64</u>	<u>.00</u>	<u>(3,739.64)</u>	<u>.0</u>

INTERAGENCY GOVERNMENTAL AGREEMENT

BETWEEN

THE TOWN OF HUACHUCA CITY

AND

THE CITY OF TOMBSTONE

FOR

INTERCITY ROUTE SERVICES

This Interagency Governmental Agreement (hereinafter referred to as AGREEMENT) is entered into, in accordance with Arizona Revised Statutes, Section 11-952, on this ____ day of _____, 2020, by and between the Town of Huachuca City, a municipal corporation, organized under the laws of the State of Arizona (hereinafter referred to as "TOWN") and the City of Tombstone, a municipal corporation, organized under the laws of the State of Arizona (hereinafter referred to as "TOMBSTONE").

BACKGROUND AND INTENT

WHEREAS, TOWN desires to operate an intercity bus route originating in Huachuca City and Tombstone with stops in Sierra Vista; and

WHEREAS, TOWN has been awarded a grant from the Legacy Foundation to fund this intercity bus route for one year; and

WHEREAS, both parties acknowledge demand for such service is warranted pursuant to the inter-city route feasibility study conducted by the SouthEastern Arizona Governments Organization (SEAGO) and that success of the service is dependent upon participation of public transportation providers in the TOWN and TOMBSTONE; and

WHEREAS, pursuant to Arizona Revised Statutes, Section 11-952, which allows contracts/agreements between public agencies for cooperative actions, TOWN and TOMBSTONE desire to enter into an Intergovernmental Agreement whereby TOMBSTONE agrees to allow the use of certain facilities and services, as stipulated in this AGREEMENT.

THEREFORE, in consideration of the mutual promises contained in this AGREEMENT, and of the mutual benefits to result there from, the parties agree as follows:

TERM

The initial term of this AGREEMENT shall be for a period of one year, from March 2, 2020 through February 26, 2021. Thereafter, it may be renewed for successive one-year terms, for up to two successive one-year terms, upon written agreement of the Parties.

BUS SERVICE

TOWN will dedicate one of its buses and a part-time driver to TOMBSTONE to provide bus service three days each week, Monday, Wednesday and Friday. Service will depart TOMBSTONE at 10:00 am each service day and go to Sierra Vista. The bus will depart Sierra Vista each service day at 2:00 pm and return to TOMBSTONE.

BUS MAINTENANCE, FUEL AND STORAGE

TOMBSTONE will provide, at its sole cost, storage for TOWN's bus which is dedicated to the TOMBSTONE/Sierra Vista route.

BUS DRIVER

TOWN will cover all costs associated with providing a driver for the bus.

BUS STOP AND SIGNAGE

TOMBSTONE will make available for use the existing bus stop shown on Exhibit A, and will allow TOWN to place its bus stop sign and schedule at the location.

Each party will allow reasonable bus window and other appropriate advertising of the bus services offered between them.

TICKET PURCHASE

TOMBSTONE shall collect funds from passengers wishing to purchase tickets. All funds collected shall be handled separately from TOMBSTONE'S funds and remitted to the TOWN by check on a monthly basis. TOMBSTONE shall provide TOWN with a log to track any sales and a copy of said log shall accompany remittance to TOWN. Payment by check shall be mailed to:

Town of Huachuca City
Attn. Town Manager
500 N. Huachuca Blvd.
Huachuca City, AZ 85616

TERMINATION, DEFAULT, AND REMEDIES

Either party may terminate this AGREEMENT at any time without cause by giving the other party written notice of the intent to terminate the AGREEMENT no less than 60-days prior to the date of termination.

INSURANCE

It is understood that TOMBSTONE and TOWN are both public bodies in the State of Arizona. Each party shall maintain workers' compensation insurance as required by statutes, general commercial liability insurance, property damage insurance, and automobile liability insurance with respect to its activities under this AGREEMENT.

TOWN shall provide insurance coverage for the TOWN bus dedicated to TOMBSTONE.

INDEMNIFICATION

To the fullest extent permitted by law, TOWN shall defend, indemnify, and hold harmless the TOMBSTONE, its agents, officers, officials, and employees from and against all tortuous claims, damages, losses, and expenses, including but not limited to attorney fees, court costs, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, omissions, work, or services of TOWN, its agents, or employees. TOWN'S duty to defend, hold harmless, and indemnify the TOMBSTONE, its agents, officers, officials, and employees shall arise in connection with any tortuous claim, damage, loss, or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property including loss of use resulting there from, caused by any TOWN acts, errors, mistakes, omissions, work, or services in the performance or failure to perform under this AGREEMENT, including any employee of the TOWN or any other person for whose acts, errors, mistakes, omissions, work, or services the TOWN may be legally liable. The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

To the fullest extent permitted by law, TOMBSTONE shall defend, indemnify, and hold harmless the TOWN, its agents, officers, officials, and employees from and against all tortuous claims, damages, losses, and expenses, including but not limited to attorney fees, court costs, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, omissions, work, or services of TOMBSTONE, its agents, or employees. TOMBSTONE's duty to defend, hold harmless, and indemnify the TOWN, its agents, officers, officials, and employees shall arise in connection with any tortuous claim, damage, loss, or expense that is attributable to bodily

injury, sickness, disease, death, or injury to, impairment, or destruction of property including loss of use resulting there from, caused by any TOMBSTONE acts, errors, mistakes, omissions, work, or services in the performance or failure to perform under this AGREEMENT, including any employee of the TOMBSTONE or any other person for whose acts, errors, mistakes, omissions, work, or services the TOMBSTONE may be legally liable. The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

ADMINISTRATION OF AGREEMENT

Each party shall designate a representative or representatives, notice of the same to be provided to the other party, who shall be jointly responsible for developing procedures to be utilized in fulfilling this AGREEMENT and providing other administrative services as necessary. Any disputes arising under this AGREEMENT which cannot be resolved by the above-mentioned representatives, shall be referred to TOMBSTONE'S City Manager and TOWN'S Town Manager for joint resolution. Disputes not resolved at this level shall be referred to binding arbitration to be conducted by a panel of three arbitrators, one selected by each party, and the third selected by the two arbitrators.

NOTICES

Unless otherwise specified herein, any notice or communication required or permitted under this AGREEMENT shall be in writing and sent to the address given below for the party to be notified.

TOWN

Huachuca City
ATTN: Town Manager
500 N. Gonzales Blvd.
Huachuca City, AZ 85616
Tel: 520.456.1354

TOMBSTONE

City of Tombstone
Attn: City Manager
P. O. Box 339
Tombstone, AZ 85638
Tel: 520.457.2202

ASSIGNMENT

Neither party shall assign the rights or duties under this AGREEMENT to a third party without the written consent of the other party. Any such assignment in violation of this AGREEMENT will be grounds for termination of the AGREEMENT.

NON-DISCRIMINATION

To the extent applicable, the parties shall comply with all laws and regulations, including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended, the Age

Discrimination in Employment Act, and State Executive Order 75-5 which mandated all persons, regardless of race, religion, handicap, color, age, sex, political affiliation or national origin shall have equal access to employment opportunities. All parties shall comply with the Rehabilitation Act of 1973, as amended, which prohibits discrimination in the employment or advancement in employment of qualified persons because of physical or mental handicap, with all federal regulations regarding equal employment opportunity, with relevant orders issued by the U.S. Secretary of Labor and with all applicable provisions of the Americans with Disabilities Act, Public Act 101-336, 42 U.S.C. Sections 12101-12213, and all applicable Federal Regulations under the Act, including 28 C.F.R. Parts 35 & 36.

RIGHTS OF PARTIES

The provisions of this AGREEMENT are intended only to define the respective rights and obligations of the parties. Nothing expressed herein shall create any rights or duties of any nature or kind in favor of any third party.

SEVERABILITY

The parties hereto shall comply with all applicable laws, rules, regulations and ordinances, as may be amended. In the event that any provision of this AGREEMENT or portion thereof is held invalid, illegal or unenforceable, such, provision or portion thereof shall be severed from this Agreement and shall have no effect on the remaining provisions of this Agreement, which shall remain in full force and effect.

OTHER TERMS

1. **NON-DISCRIMINATION.** The parties shall comply with all applicable state and federal statutes and regulations governing Equal Employment Opportunity, Non-Discrimination, and Immigration.

2. **WORKERS' COMPENSATION:** For purposes of workers' compensation, an employee of a Party to this Agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of another Party pursuant to this intergovernmental agreement, is deemed to be an employee of both the Party who is her primary employer and the Party under whose jurisdiction or control or within whose jurisdictional boundaries she is then working, as provided in A.R.S. §23-1022(D). The primary employer of such employee shall be solely liable for payment of workers' compensation benefits for the purposes of this section. Each Party herein shall comply with the provisions of A.R.S. §23-1022(E) by posting the notice required.

3. **CONFLICT OF INTEREST.** This Agreement is subject to cancellation pursuant to the provisions of A.R.S. § 38-511 regarding Conflict of Interest.

4. **NO BOYCOTT OF ISRAEL.** In accordance with A.R.S. § 35-393.01, the parties certify that they are not currently engaged in, and for the duration of this Agreement agree not to engage in, a boycott of Israel, and will not adopt a procurement, investment, or other policy that has the effect of inducing or requiring a person or company to boycott Israel.

5. **COMPLIANCE WITH IMMIGRATION LAWS.** The parties hereby warrant that they will at all times during the term of this Agreement comply with all federal immigration laws applicable to the parties' employment of its employees, and with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws"). The parties shall further ensure that each sub-consultant who performs any work for the party under this Agreement likewise complies with the State and Federal Immigration Laws.

6. **INSPECTION AND AUDIT.** The parties agree to keep all books, accounts, reports, files, and other records relating to this Agreement for five (5) years after completion of the contract; and, in addition, agrees that such books, accounts, reports, files, and other records shall be subject to audit pursuant to A.R.S. § 35-214.

7. **PUBLIC RECORDS LAW.** Notwithstanding any other provision of the agreement, the parties understand that all of the other parties are public entities and, as such, are each subject to Arizona's public records law, A.R.S. § 39-121 *et seq.*

8. **JURISDICTION AND APPLICABLE LAW.** This Agreement shall be governed by the laws of the State of Arizona. Jurisdiction and venue for any action under this Agreement shall be in Cochise County, Arizona.

IN WITNESS WHEREOF, two (2) identical counterparts of this AGREEMENT, each of which shall for all purposes be deemed an original thereof, have been duly executed by the parties hereinabove named on the date and year first above written.

APPROVED BY:

TOWN

APPROVED BY:

TOMBSTONE

By _____

Eric Duthie, Town Manager

DATED: _____

By _____

, City Manager

DATED: _____

By _____

Johann Wallace, Mayor

DATED: _____

By _____

Dustin Escapule, Mayor

DATED: _____

ATTEST:

By _____

Janine Rustine, Town Clerk

DATED: _____

By _____

Brenda A. Ikirt, City Clerk

DATED: _____

Pursuant to A.R.S. §11-952, this AGREEMENT has been reviewed by legal counsel for each party to determine it is in proper form and is within the power and authority granted under the laws of the State of Arizona to the respective client TOMBSTONE.

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Thomas Benavidez, Town Attorney

Randall Bays, City Attorney

EXHIBIT “A”

List of Bus Stop Facilities

1. ;
2. ; and
3. .



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

E-Mail: hvu@huachucacityaz.gov

February 14, 2020

Finance Clerk's Report for Council Meeting

- **Total Bank Balance as of February 14, 2020 is \$858,678.45**
 - a. **Operating Account \$166,870.21**
 - b. **Basic Business Checking with Interest \$27,639.16**
 - c. **General Fund \$4,167.57**
 - d. **Water Savings \$86,770.73**
 - e. **Sewer Savings \$54,876.21**
 - f. **HURF Savings \$126,805.55**
 - g. **Landfill Savings \$64,675.20**
 - h. **State Infrastructure Fund \$173,074.94**
 - i. **Police Car Savings \$41,026.74**
 - j. **Holiday Basket Savings \$3,622.14**
 - k. **Signal Project \$ 27,000**
 - l. **Library Grant \$ 32,150**
 - m. **Bus Project \$ 50,000**
- **Business License Functions**
 - a. **Still printing business licenses**
 - b. **Still adding new business licenses**
 - c. **Still renewing business licenses**
- **OSHA**
 - a. **Completed OSHA Form 300A**
 - b. **Completed OSHA Form 300**
 - c. **Scheduled safety training for employees**

- **Stonegarden Reports**
 - a. Have not received any new reports for Stonegarden since November 19, 2019. Last report verified was November 19, 2019.
- **As of today, we have paid Interim Public Management \$17,759.05**
- **Working on a personal injury claim against the Town**
 - a. A private individual claimed that they got hurt from a missing bench
 - b. Requesting \$3,406.79 for medical and other reimbursements
- **Working on Health Insurance 1094/95 Reporting**
- **Payroll for January is \$167,529.68**
 - a. Employer's PSPRS contribution for five officers is \$4,135.51
 - b. Employer's John Hancock contribution for thirteen employees is \$1,981.86
- **Landfill Billing**
 - a. Billing amount for January is \$94,471.43
 - b. Still working with collection agency on past due accounts. Will update when receive new info.
- **Termination**
 - a. Landfill Employee-02/03/2020
- **Water Sales Tax for January is \$2,366.44**
- **Purchase Orders for January**
 - a. The dollar amount of purchase orders processed is \$553,359.03
 - b. Open purchase orders amount is \$35,268.68
- **Worked on accident/injury cases-cost as of today.**
 - a. Police Department
 - 1. 2-Police Officers Cost \$22,328.85
 - b. Town Hall Administration
 - 1. Town Clerk Cost \$2,345.65

Thank you.

Ha Vu

Finance Clerk

500 N Gonzales Blvd

Huachuca City, AZ 85616

hvu@huachucacityaz.gov

Office: 520-456-1354

Library Report – 15 February 2020

1. During the month of January **2,185** people visited the library or attended library programs. This includes 204 children who attended 20 children's programs and 70 adults who attended 4 adult programming events.
2. **Spotlight On Speakers:** We had two events both were well attended. Animal Communication was standing room only.
3. **Community Garden:** Coordination is on-going. Stumps have been removed. The HCCG is receiving bids for other work to be done. Blessing ceremony will be Feb 29. Planting to take place in April.
5. **Digital History Project:** Tombstone Schools have provided us with a lot of photos. We have been posting them to our Huachuca City History facebook page and getting lots of positive feedback. We still need photos from folks in the community. If you have some or know of someone who has some to share, please let us know. We have finished two of the three scrapbooks with newspaper article. Still awaiting approval from Wick Communications (SV Herald) to use their articles on our website.
6. **Parks:** Met with Jennifer Smith, Leisure Services Manager for the City of Douglas to discuss their recent playground renovation. They recently completed an ADA accessible playground using grant money and CDBG funds. Total cost of the project was around \$120K. They leveraged community support and public works labor to keep costs down. Would like to invite her to talk to council about how they made it happen.
7. **Elementary Classes:** Weekly trips from HCS to the library has grown. We are now hosting 4 classes per week and the HCS Preschool once per month. We are growing readers!
8. **Books for Bikes:** Collaborated with the local Masonic Lodge to present bikes to top readers in grades 2-5 at HCS. We presented 12 bikes to twelve top readers at the school's award ceremony on Feb 13.
9. **Healthy Community Committee Summit:** Invited to set on a panel to discuss social determinants of health at the Healthy Community Committee Summit on Feb 12. Presented information on the Community Garden collaborative project.

Senior Center Report – 15 February 2020

1. Senior Center Planning Meeting is held the 2nd Tuesday of the month at 1 pm. Purpose of the meeting is to get community feedback on activities there and keep folks updated on projects.
2. Game night is held on the 1st and 3rd Thursday from 5 to 8 pm. It continues to be very well attended.
3. 4-H Healthy Ambassadors – a teen group, sponsored by the library, which focuses on healthy lifestyle will be meeting there on the first Monday of every month.
3. On-going projects include getting outside lights installed, moving the pool table, mounting the big-screen tv and providing internet at the Senior Center. Still looking for grants for kitchen. Have requested that Public Works remove the old dishwasher.
5. The 2nd Community Food Bank TEFAP food box distribution was on Jan 17 and it grew. We distributed TEFAP and Senior (CSFP) boxes. Food was distributed to 55 people.
6. We are working on a satisfaction survey for the Senior Center with regards to hours, programming, etc. We expect to have it out by the next meeting.
7. We have two classes scheduled this month: “Scam Jam: Protect Your self from Scams and Fraud” will be presented by the SEAGO Area Agency on Aging on Fri, Mar 13 at 10:30; Volunteer Interfaith Caregiver Program (VICAP) will present information on their services and how to volunteer on Wed, Mar 25 at 10:30 pm.

UPCOMING EVENTS

<u>Sat, Feb 29</u>	Healthy Eating Class @ 9:30 @ Senior Center
<u>Sat, Feb 29</u>	Blessing of the Land @ 12 pm @ Senior Center & Garden Site
<u>Wed, Mar 4</u>	Chiricahua Mobile Clinic, 8:30 - 4 pm @ Senior Center
<u>Thu, Mar 5</u>	All About Hummingbirds @ 10 am @ Town Hall
<u>Thu, Mar 5</u>	Healthy Ambassador's 4H @ 3:45 @ Senior Center
<u>Thu, Mar 5</u>	Senior Game Nite, 5 pm – 8 pm @ Senior Center
<u>Mon, Mar 9</u>	Healthy Huachuca Meeting @ 5:30 pm @ Senior Center
<u>Tues, Mar 10</u>	Senior Center Meeting @ 1 pm @ Senior Center
<u>Thu, Mar 12</u>	Council Meeting @ 7 pm @ Town Hall
<u>Fri, Mar 13</u>	Scam Jam @ 10:30 am @ Senior Center
<u>Mar 16-Mar 20</u>	SPRING BREAK (Tombstone School District)
<u>Wed, Mar 18</u>	Chiricahua Mobile Clinic, 8:30 - 4 pm @ Senior Center
<u>Thu, Mar 19</u>	History of Warren Baseball Park @ 10 am @ Town Hall
<u>Thu, Mar 19</u>	Senior Center Game Nite, 5 pm – 8 pm @ Senior Center
<u>Fri, Mar 20</u>	Community Food Bank Food distribution @ 8:00 am @ Senior Center
<u>Fri, Mar 20</u>	Friends of the Library Meeting @ 10 @ Senior Center
<u>Sat, Mar 21</u>	Friends Book Sale, 10 am – 2 pm @ Connex next to Library
<u>Wed, Mar 25</u>	VICAP Presentation, 10:30 am @ Senior Center
<u>Thu, Mar 26</u>	Council Meeting @ 7 pm @ Town Hall

Weekly library events for children: Mondays 3:30-5:15 Coding Club, Wednesdays 10:30 am Preschool Storytime, Thursdays 3:30-5:15 Electronics Class, Fridays 1:30-2:30 Fun Fridays with STEAM

LSTA mini-GRANT - HOTSPOTS**AWARD AMT \$4,000****AMOUNT RECEIVED/Date** **\$4,000****EXPENDITURES** **0****UNEXPENDED** **\$4,000****LEGACY GRANT FOR SUMMER SPLASH****AWARD AMT \$5,400****AMOUNT RECEIVED/Rec'd July 2019** **\$5,400****EXPENDITURES** **2,821.67****UNEXPENDED** **\$ 2,578.33****DIGITAL LITERACY EXPENSES****LSTA GRANT - DIGITAL HISTORY PROJECT****AWARD AMT \$28,150****AMOUNT Received on 9/16/19** **\$28,150.00****EXPENDITURES****Equipment** **\$1,238.19****Consultant Fees** **\$13,150.00****UNEXPENDED** **\$13,761.81****Travel****Materials & Supplies**



To: Governing Board
Whetstone Fire District
Town Mayor and Council
Huachuca City

Date: February 24, 2020

From: Peter M Bldon, Fire Chief
Whetstone Fire District

Monthly Fire Chief Report

This is my report for the Month of February 2020

1. Year to Date Incidents 172 Average 3.18 calls per day.
2. January Incidents 85.
3. Two full-time employees resigned for other positions.
4. Posting for two Fire Captain Positions.
5. ISO Field Study completed 1/31/2020 (for Huachuca City).
6. E-324 repair leaking air system (HC Engine).
7. Station 321 in Whetstone, Station 324 in Huachuca City.
8. Worker Comp Insurance.

Town of Huachuca City

The Sunset City

500 North Gonzales Boulevard, Huachuca City, Arizona 85616

Phone (520) 456-1354, TDD(520) 456-1353, E-mail jhalterman@huachucacityaz.gov

Fax: (520) 456-0374

February 25, 2020

To: Town Manager, Town Clerk

From: Public works Foreman and Landfill Supervisor.

Subj: *Work load*

- 1. All Dailey rounds have been completed at all Well Sites, Sewer Ponds, and Landfill.**
- 2. Monthly Samples for the Holding Ponds, Landfill and Wastewater Facility have been pulled and sent to Tucson.**
- 3. All Total Coliform Samples have been pulled sent to Tucson.**
- 4. Repairs to water main, service line and lateral line at 289 Patton Street have been completed. Public works is waiting for gravel to be delivered to finish repairs on the front yard. Then will have the block wall replaced due to the from what was needed to repair the city water main.**
- 5. Various Water Meters have been replaced, repaired and risers added as needed.**
- 6. Preventive Maintenance "2" require for every 1000 hour of service on the D6T Track has been completed by Empire.**
- 7. Preventive Maintenance "3" is require on the first 1000 hours of service on the 816K Packer has been schedule with Empire. Along with Sierra Glass to replace the cracked window on the 816K Packer to.**
- 8. The Landfill staff has been repairing the blow outs, grading the slopes and packing the daily intake of trash. Keeping the landfill in compliance with ADEQ.**
- 9. The total tonnage for the month of January 2020 was 2,798.27 tons.**
- 10. Public works receive the new 14" load pulley for the Roll Off Truck, will be removing the worn out one and installing the new one on Thursday.**
- 11. Public works has started to mow and clean along Highway 90, giving are community awesome look as drive through.**
- 12. Public works is out reading water meters for February Water Bill, Yea!!**

**James A Halterman
Public Works Supervisor**

CC File:



Chief James L. Thies
HUACHUCA CITY POLICE DEPARTMENT

500 North Gonzales Boulevard

Telephone (520) 456-1353

Fax (520) 456-9208

HUACHUCA CITY, ARIZONA 85616



Attn: Town of Huachuca City Council, Staff and Citizens

Report Number: 2-26-2020

Hello Team, here are some updates on your Police Department, Records Department and Animal Control Officers.

Police:

HCPD will continue to work with the residents to come into Town Code compliance, as Title 16 is rolled out. Staff continues to identify issues with SEACOM and work with their staff to resolve these issues. HCPD continues to explore the option of moving our repeater to the Tower on Skyline. Officer Miriam Bear is starting phase 4 of her FTO. Ofc Bear has had multiple arrest during her first 3 phases of FTO. The Traffic Signal project on School Drive and SR90 is in full swing. With the help of the Arizona Rangers and creative scheduling, we will continue to provide safety for the numerous Town events upcoming such as the commodities drive, which is ongoing. Chief Thies will continue to be the only Supervisor for the Police Department going forward. This will aid in identifying shortcomings and quickly correcting them. Cpl Arnett and Ofc Bear will participate in HGN training. Cpl Arnett will participate in Fire Arms Instructor School.

The two Police vehicles that were involved in a freak weather condition of east Hwy 82 are being repaired. Critical Investigation Response Team is completed.

Records:

Paul and Brandye continue to evolve our front desk operation. SEACOM has recently requested that we take walk in traffic to determine if the individual has a records need or requires police contact. This appears to be working. The Red phone in the lobby makes this possible. HCPD will be waiting on feedback to see if this is helpful to SEACOM Operations. Brandy is working on the UCR (Uniform Crime Reporting). Gerri is working on the transition with CAO and the transmittal of Felony cases.

Animal Control:

Animal Control has a new Patch design that uniquely identifies their branch of operations, while still being attached to HCPD. The Animal Control Truck has completed its transformation to an all-white and black trimmed paint job.

Your two remaining ACO's are Rebecca Sizemore and Gerald Hursh continue to show dedication to the Town and its animals.

Our Town animals continue their commute to the Sierra Vista Animal Shelter.

Thank you!

Chief James L. Thies

James L. Thies #C-1

jthies@huachucacityaz.gov

BUILDING OFFICIAL/ZONING ADMINISTRATOR REPORT FEB 2020

Since the first of the year there has been an uptick on inquiries and activity in Town. The following is a brief description:

1. The old VFW building has been sold to Military Brothers Moving. They specialize in local moves at present; but they have plans to build a building on the vacant lot next door in the next few years to possibly add onsite storage. The Fire Department and I have conducted an onsite safety inspection. After a few minor repairs the business was issued a Business License and Certificate of Occupancy. Welcome to the Town!
2. The two vacant lots on Patton Street (behind 109 Huachuca Blvd.) have been sold to the New Hope Church. They are considering expanding their Youth ministry in the future. At present, they plan to extend their outer perimeter fencing and landscaping around these lots.
3. I have received blueprints for a new metal building to be built on the property at 209 Huachuca Blvd. (owned by the Politi's). I will be meeting the Contractor on Thursday to discuss the project. This will be a nice addition to the property.
4. I have issued a permit for an ADA remodel of two of the units on the old Fenimore commercial strip mall on Huachuca Blvd. The owner is working to bring the units up-to-date for future tenants. This is an exciting development as these units have been vacant for many years.
5. The owner of the old Family Dollar building has applied for a Business License to relocate his construction business there. The onsite safety inspection has been scheduled for this week with me and the Fire Department. This is another exciting development, as this building has also been vacant for several years.
6. Several parcels located on the west side will be up for auction in April. I have met with several developers inquiring on what can be built in that area and the Town's development requirements. It will be interesting to see who buys the properties and what eventually is built.
7. I have met with the Pastor for the Baptist Church that owns land on the west side. They are considering constructing a church building. This will require a conditional use permit. An application has been forwarded to them.

This is a positive outlook for the near future for development within the Town.

Respectfully submitted,

Dr. Jim Johnson, PhD, CBO, CCI
Building Official/Zoning Administrator

GENERAL PLAN 2019 YEAR-END REVIEW

Planning and Zoning Commission is to periodically review the adopted General Plan to determine whether any adjustments are necessary and evaluate progress on meeting the stated goals and objectives. In my professional opinion, the Town is progressing well in the Plan implementation and no adjustments are necessary. The following is a general review of the progress.

LAND USE GOALS AND OBJECTIVES

Goal 1: Provide for the orderly and planned growth of the Town.

Objective 1.1: Accommodate a range of development activities in appropriate locations to minimize land use conflicts. Currently working on updating zoning class allowable uses to accommodate additional uses.

Objective 1.2: Promote in-fill development and adaptive re-use of commercial and residential parcels within the Town. Long term priority

Objective 1.3: Continually review existing land use controls, including zoning and local ordinances for their effectiveness and applicability. Currently reviewing allowable uses and regulations.

Objective 1.4: Work cooperatively with adjacent jurisdictions and landowners for the planned and orderly incorporation of new lands into the Town. Long term priority

Objective 1.5: Enact measures to ensure the town's critical infrastructure is proactively maintained and poised to support future growth within the town. Long term priority

Goal 2: Improve the visual quality and overall aesthetic appearance of the Town.

Objective 2.1: Promote the use of landscaping, planting, building improvements and attractive signage to improve and beautify the Town's appearance and enhance its small-town character. Updated the Sign Code to eliminate aesthetic blight and reduce visual clutter, along the main business corridor through Town.

Objective 2.2: Promote the use of local funds, business grants and sales tax money for "facelift" improvements to local business. Long term priority.

Objective 2.3: Develop a community wide clean-up program. Long term priority

Goal 3: Retain and enhance the small-town, rural desert character of the Town.

Objective 3.1: Encourage new residential and commercial developments to locate within defined areas where infrastructure, safe pedestrian access and auto traffic access can be accommodated. Long term priority

Objective 3.2: Provide a continuous, publicly based planning process that is responsive to the needs and concerns of Town residents. Initiated a Citizen Review Process prior to any Planning and Zoning activity requiring a public hearing.

Objective 3.3: Identify and create a distinctive Town Identity. Long term priority.

Goal 4: Protect the natural resource amenities of the Town.

Objective 4.1: Encourage the creation and development of open-space areas and trail networks for recreational use. Long term priority.

Objective 4.2: Maintain the integrity of night-sky viewing and work to minimize light pollution as new development takes place. Long term priority.

Objective 4.3: Promote measures that protect the quality of the Town's water and air. Long term priority

Objective 4.4: Preserve the panoramic mountain views of the Town. Long term priority.

Goal 5: Ensure the long-term quality and integrity of the Town's built environment.

Objective 5.1: Promote programs that assist residents and property owners in the Town to maintain and improve their property, residences and businesses. Long term priority.

Objective 5.2: Maintain a continued system of efficient and equitable zoning code enforcement and building code compliance in the Town to minimize land use conflicts, promote health and safety and protect property values. Ongoing enforcement.

Objective 5.3: Ensure the future of the Town's built environment by working to attract quality residential developments. Efforts are ongoing.

Objective 5.4: Improve the quality of manufactured homes by encouraging cleanup maintenance, removal and requirements for skirting. Enactment of manufactured home zoning requirements and park regulations.

COMMUNITY DEVELOPMENT GOALS AND OBJECTIVES

Goal 1: Enhance the quality of life of the Town through the promotion and development of leisure, recreational and cultural activities.

Objective 1.1: Work to enhance existing youth programs and create new programs and facilities for year-around youth activities including sports, recreation and educational opportunities. Efforts are ongoing.

Objective 1.2: Encourage the creation of new park areas, trails, sports fields, and community facilities. Long term priority.

Objective 1.3: Provide an atmosphere in the Town that is welcoming to cultural events and activities. Efforts are ongoing.

Objective 1.4: Promote the scenic, environmental and historic amenities of the Town and region as a means of attracting and increasing tourism activity. Long term priority.

Objective 1.5: Identify means of making Huachuca City a destination rather than a "pass through / drive through" community. Long term priority.

Objective 1.6: Repair existing recreational facilities. Proposing using CDBG grant money to update Leffingwell Park.

Goal 2: Promote and encourage new economic development activity within the Town.

Objective 2.1: Explore new revenue sources for the Town. Efforts are ongoing.

Objective 2.2: Ensure an adequate infrastructure system, land base and efficient permitting process to provide for future economic growth and development. Efforts are ongoing.

Objective 2.3: Treat in-fill and adaptive reuse of existing commercial sites as a "growth area". Efforts are ongoing.

Objective 2.4: Provide incentives and benefits to incoming enterprises that make use of in-fill and existing commercial sites for their business. Long term priority.

Objective 2.5: Encourage the development of new retail, service sector and “clean” light industrial businesses to locate in the Town and actively pursue these businesses with a directed marketing and Town-promotional campaign. Long term priority.

Goal 3: Promote wise use of the Town's financial and natural resources.

Objective 3.1: Develop an impact fee ordinance to ensure new developments pay their fair share of the costs of their creation. Long term priority.

Objective 3.2: Continually review community needs for law enforcement, fire protection and government services and make budget provisions for these services. Efforts are ongoing.

Objective 3.3: Encourage Town-wide water saving techniques including graywater re-use, xeriscape landscaping techniques and water conservation education. Long term priority.

Objective 3.4: Develop a Town-wide Wellhead Protection plan and implement techniques to protect the quality of the Town's subsurface water resources. Long term priority.

Objective 3.5: Work to establish some form of alternative energy for the town to reduce its carbon footprint and potentially serve as another revenue stream through the return of excess power to the local grid. Long term goal.

CIRCULATION GOALS AND OBJECTIVES

The primary goals of the Town's transportation system are to improve the mobility of people and goods, provide viable alternatives to the “drive alone” mode, protect the natural environment, support economic development, and sustain public support for the transportation planning and funding efforts. The factors considered in the development of a comprehensive transportation and circulation plan include supporting the economic viability of the area, increasing the safety of the transportation system, and improving accessibility and mobility options for people and goods

At present, the Town is working with SVMPO to provide grant money to install an emergency signal light at the corner of Huachuca Blvd. and School Drive, as well as possible road repairs within the Town. In addition, the Town is working on funding for the return of the Community Bus Service.

